



WEST (OUTER) AREA COMMITTEE

**Meeting to be held in Council Chambers, Pudsey Town Hall on
Wednesday, 12th March, 2014 at 1.00 pm**

MEMBERSHIP

Councillors

A Carter	- Calverley and Farsley;
J Marjoram	- Calverley and Farsley;
R Wood	- Calverley and Farsley;
M Coulson	- Pudsey;
J Jarosz	- Pudsey;
R Lewis	- Pudsey;
A Blackburn	- Farnley and Wortley;
D Blackburn	- Farnley and Wortley;
J Hardy	- Farnley and Wortley;

Co-optees

Rev Paul Ayers	- Faith Representative
Claire Turnbull	- Pudsey

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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 29TH JANUARY 2014</p> <p>To confirm as a correct record the minutes of the meeting held on 29th January 2014.</p>	1 - 8
8			<p>MINUTES - AREA CHAIRS FORUM -20TH JANUARY 2014</p> <p>To receive the minutes of the Area Chairs Forum meeting held on 20th January 2014.</p>	9 - 12

Item No	Ward	Item Not Open		Page No
9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>AREA UPDATE REPORT</p> <p>To receive the report of the Assistant Chief Executive (Citizens & Communities), the report informs Members of the progress against the Area Support Team's work programme and local priorities.</p>	13 - 18
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>WELLBEING FUND REPORT</p> <p>To receive the report of the Assistant Chief Executive (Citizens & Communities) the report provides Members with an update on the budget position for the Wellbeing Fund for 2013/14. The report highlights the current position of the small grants and skips and those grants and skips that have been received or approved since the last meeting. It also provides an update on the Youth Activity Fund.</p> <p>The report informs Members of the Wellbeing Revenue Budget available for allocation in 2014/15 and projects for consideration and approval from the Wellbeing Revenue Budget allocation for 2014/15.</p>	19 - 50
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>NEW LOCALITY SERVICES AND DEVELOPMENT OF THE 2014/15 SERVICE LEVEL AGREEMENT AND PERFORMANCE UPDATE</p> <p>To receive the report of the Locality Manager (West and North West Leeds) the report provides an update on proposed changes to the operating model and structure of the Environmental Action Service Locality Teams to deliver zonally based services. It outlines the reasons for these changes and the process for agreeing them. It also describes the process for developing the Service Level Agreements with Area Committees for 2014/15.</p>	51 - 64
12	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>CHILDREN'S SERVICES AREA COMMITTEE UPDATE REPORT</p> <p>To receive the report of the Director of Children's Services, the report provides Members with a comprehensive set of children's information.</p>	65 - 76

Agenda Item 7

WEST (OUTER) AREA COMMITTEE

WEDNESDAY, 29TH JANUARY, 2014

PRESENT: Councillor J Jarosz in the Chair

Councillors A Blackburn, D Blackburn,
A Carter, M Coulson, J Hardy, R Lewis and
R Wood

50 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

51 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public as there were no members of the public present.

52 Late Items

There were no late items. However, supplementary information was presented to Committee Members, relating to item 13 Wellbeing Fund Update Report (minute 62 refers).

53 Declaration of Interests

No were no Disclosable Pecuniary Interests declared to the meeting, however in relation to item 13 Councillor Carter drew the Committee's attention to the fact that he was Chair of Farsley Live at Home Scheme (Minute 62 refers).

54 Apologies for Absence

Apologies were received from Councillor Marjoram and Co-optee Rev. Paul Ayres.

55 Open Forum

The Chair invited Jill Wildman to speak as part of the open forum.

Jill Wildman introduced herself to the Area Committee as the Head of Service for Housing Management West. She gave the Members brief history of her career background. She informed Members that she had only recently been put in post and was currently arranging one to one meetings with all the Ward Members to discuss and understand the issues of the area.

56 Minutes - 30th October 2013

RESOLVED -That the minutes of the meeting held on Wednesday 30th October 2013 be approved as a correct record.

57 Minutes - Area Chairs Forum - 4th October 2013

Minutes of the Area Chairs Forum for the meeting held on 4th October 2013 were noted by the Committee.

Members asked about a report on the Community Committees which had been circulated at a more recent Area Chairs Forum. The Area Leader West North West gave a brief overview of the report and told Members that consultation was still ongoing.

Members briefly discussed issues arising from the report.

58 Annual Community Safety Report

The Chair welcomed Inspector Dan Wood the new Inspector for the area based at Pudsey Police Station.

Inspector Wood and the Area Community Safety Co-ordinator presented the report of the Director of Environment and Housing, which was the annual report for community safety, providing Members with details of the community safety activity undertaken during the last 12 months. The report also provided details of crime data, making comparisons with the previous year.

Inspector Wood told Members that figures contained in the report relating to burglary were of concern to him given the increase of burglary within the Outer West area specifically in Pudsey.

The Inspector explained to the Committee the measures that were currently being taken to address the issue of burglary, including the gathering of intelligence, use of CCTV, working closely with second hand shops in relation to stolen property, looking at prison releases, and the use of Operation Optimal.

He told the committee that the figures showed confidence in the police however, there was still a wish to see more police. He would be pushing for the police to be more visible in the area.

The Area Community Safety Co-ordinator drew Members attention to other issues within the report:-

Anti-Social Behaviour (ASB) – Satisfaction with resolving ASB was increasing. ASB was to remain a priority for 2014/15.

Child Sexual Exploitation - The service was working with partner organisations, frontline staff and Safeguarding to look at improving the way in which this was currently reported.

Families First Programme – A scheme which targeted families requiring more support is piloting a programme in Farnley to look at an initiative to address children who were excluded for more than 5 days.

Offender Management – Looking at early intervention through closer working with partnership organisations including co-location working. The Committee were told that Superintendent Mabs Hussain was due to attend the next Area Committee to update Members on this issue.

It was noted by the Committee that quads would be seized from the Cottingley Springs site if caught causing ASB.

Members discussed the issue of ASB in the area including quads and motorcycles in Calverley Woods, ASB at Pudsey Bus Station. Inspector Wood informed the Committee that the Trojan Bus would be out in the area on Friday 31st January 2014.

Inspector Wood also informed the Committee that the quota for PCSO's was not complete and new arrivals would be brought into the area over next few weeks. PCSO's may be Ward based. He also told the Members that the area would be receiving some new police officers.

The Area Lead for Community Safety updated the Area Committee on the Safer Leeds Committee including:-

- A brief overview of three papers, Extremism, Domestic Violence and launch of A Crime document.
- Name change for Children and Adult Safeguarding to Partnership Vulnerability Unit their new location at Elland Road.
- Update on how Leeds was dealing with the issue of the selling of substances known as 'legal highs'.

RESOLVED – That the Area Committee note the content of the report offering their comments and noting their role in reducing burglary and other crime.

59 Alternate Weekly Collections Update

The report of the Director of Environment and Housing on alternate weekly collections was presented by the Project Manager, Waste Services with Service Manager, Refuse and Waste also in attendance.

The report provided Members with an update on the introduction of alternate weekly collections in the area.

The Area Committee was informed that the first phase was introduced to 56,000 households in the South of the city in April 2013. The second phase was introduced in November 2013 to 113,000 properties including approximately 21,000 properties in the Outer West area, most in the Calverley and Farsley and Pudsey wards with a small number in the Farnley and Wortley Ward.

Members were told that very early indications of the impact of Phase Two of the new bin service on recycling were good. The first 4 weeks of the service going live showed a decrease in general waste and an increase in recycling when compared to tonnages collected in the same period of the previous year.

Members were informed that a highlight report would be produced every two weeks looking at general waste and recycling figures and noting 'hot spots'.

Plans were ongoing with the next phase which would include Farnley and Wortley ward, and once plans had been finalised affected ward members would be briefed, with communications being delivered to affected residents through a combination of Waste and Recycling Advisor activities, press releases, website updates, social media and direct mailing.

The Area Committee raised concerns about the persistent missing of collections and the issues that missed collections may cause with alternate weekly collections and hot weather.

The Project Manager, Waste Services told Members that the issue of missed collections was to be monitored over the coming months. The issue of alternate weekly collections and hot weather issues was to be addressed by mailing information to properties on dealing with smells and food waste issues.

Members were told that their concerns would be taken into account during evaluation of the service.

Members were also informed that 'in cab' technology to be introduced in the new financial year would be able to capture more information on missed bags and bin collections, to assist in development and improvement to routes and collections.

Cllr. Hardy left the meeting at 14:05 during this item, returning at 14:08.

RESOLVED – That the Area Committee note the content of the report.

60 Annual Report for the Parks and Countryside Service

The report of the Director of Environment and Housing for the Annual report of the Parks and Countryside Service was presented by the Senior Area Manager, Parks and Countryside.

The Senior Area Manager drew Members attention to 3.1 of the submitted report which was a table showing community green space assets managed by Parks and Countryside in the West Outer Area.

Members requested clarification on what constituted a community park. Members were informed that there were 62 Community Parks in Leeds. A Community Park was based on size, proximity to housing and the facilities within the park.

Members were told that the Leeds Quality Park standard an internal assessment, will from 2014, be conducted annually, rather than every 3 years as at present. This would allow improvements that have been made to be reflected in the performance standards in a more immediate way.

Members were impressed that the estimated days for volunteer work had increased. Specific work by Farnley in Bloom was noted by the Area Committee.

Members raised their concerns in relation to the length of time taken in spending monies granted to the Parks and Countryside Services through s106 funding. The officer presenting explained the difficulties that the service was currently facing with a limited workforce. Members felt that future funding should be time limited.

Cllr Wood left the room at 14:20 whilst this item was being discussed, returning at 14:24.

Cllr Lewis entered the meeting at 14:23 during this item.

Members praised the work of the service and the collaborative approach being taken by both Parks and Countryside and Environmental services. Members told the officer present how nice the New Farnley Park was looking after the improvement work.

The presenting officer told Members that the way in which the service worked had changed due to the merging of Parks and Countryside with Environment and Housing. The Committee was also told of the apprenticeship scheme and that 2 apprentices were from the West Outer area. Members were informed of the use of prisoners on early release which were being used in the parks as part of retraining and getting ex-offenders back into the work place.

RESOLVED – That the Area Committee note the contents of the report.

61 West (Outer) Area Committee Business Plan Update Report

Members received the report of the Assistant Chief Executive (Citizens & Communities) which provided an update on the work undertaken to date to deliver the actions outlined in the Outer West Area Committee Business Plan 2011-15.

RESOLVED – That the Area Committee note the progress made against the Business Plan actions at appendix 1 of the submitted report and note the recommendations within the report.

62 Wellbeing Fund Update and Quarter 2 Monitoring Report

The Area Committee received the report of the Assistant Chief Executive (Citizens and Communities) which provided an update on the budget position for the wellbeing fund for 2013/14.

Members' attention was drawn to table 1 of the report which outlined the small grant applications that had been approved since the last meeting. The committee were informed that £746 was still available for allocation for small grants and skips in the 2013/14 budget.

Members were informed that the audit process had been completed and the revised figure for the Capital budget was £56,974.

Supplementary information had been tabled at the meeting to provide Members with a position statement on the Millennium Way project after costs.

A member of BARCA and a member of Better Leeds Communities (BLC) attended the meeting to update the Committee on the recruitment of a Community Development Worker for the area. The Area Committee had agreed to jointly fund with the Inner North West Area Committee.

The Area Committee was told of the difficulties in recruiting to the post for the Outer West Area. BARCA and BLC explained to Members a revised proposal for their consideration.

Discussions took place in regard to the issues raised by BARCA and BLC in allocating a Community Development Worker within the conditions outlined in the application. Members raised concerns in relation to the revised proposal, and emphasised that all such procedures need to be in line with all relevant regulations.

The Area Committee heard applications for funding from the following organisations;-

- Farsley Live at Home Scheme
- LCC Parks and Countryside – Millennium Way
- Armley Juniors Project 4 Young People
- Swinnow Community Centre
- Pudsey Congs Cricket Club
- Pudsey St Lawrence Cricket Club
- Leeds City Council – New Wortley Recreation Grounds

The Area Committee and Area Support Officers discussed closer working arrangements on putting together future applications to ensure that all relevant information was included within the application for Members consideration. Members also discussed time limits for spend to be attached to applications.

Supplementary information tabled at the meeting provided an update for Members on the Youth Activities Fund. Members raised a number of concerns in relation to the Youth Activities Fund including;-

- Engagement activity undertaken in the previous year
- Working arrangements within the Clusters

RESOLVED – That the Area Committee;

- a) Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1 of the submitted report)
- b) Note the current position of the small grants and skips and those small grants and skips that have been approved / received since the last meeting (Table 1 and 2 of the submitted report)

- c) Note the revised position of the Capital grants budget (Table 3) and considered the large capital grant applications received
- d) That the following decisions be taken in respect of Wellbeing applications received

Project Name	Organisation / Department	Amount Requested	Approved / Not Approved	Time Limit applied
Office Refurbishment	Farsley Live at Home Scheme	£500 REVENUE	APPROVED	None
Calverley Millennium Way	LCC Parks & Countryside	£6,000 (CAPITAL)	APPROVED	6 Months
Armley Juniors Shutters	Armley Juniors Project 4 Young People	£5,187.75 (CAPITAL)	Approved in principle – Negotiation to take place with Asset Management	
Swinnow Community Centre Fencing	Swinnow Community Centre	£9,346.25 (CAPITAL)	APPROVED	None
Replacement of Ground Scoreboard	Pudsey Congs Cricket Club	£7,111.26 (CAPITAL)	£5,000 APPROVED	None
Cricket Practice Facilities and Maintenance Equipment	Pudsey St Lawrence Cricket Club	£4,835 (CAPITAL)	APPROVED	
New Wortley Recreation Ground Changing Room Security Provision	Leeds City Council	£3,000 (CAPITAL)	APPROVED	3 Months
New Wortley Recreation Ground Changing Room Security Provision – Monitoring Costs(Intruder Alarm)	Leeds City Council	£500 (REVENUE)	APPROVED	

- e) Note the current position of the Youth Activity Fund;
- d.1) agreed that the Chair and Vice Chair authorise the Chief Officer, Citizens and Communities to take a delegated decision in relation to commissioning projects for the remainder of the Youth Activities Fund budget.

d.2) receive a draft consultation framework for the Youth Activities Fund at the March meeting to enable Members to allocate the budget in 2014/15 financial year.

f) Note the content of the Quarter 2 monitoring returns for projects funded in 2013/14 (Appendix 2)

g) That funding for the Community Development project, be withdrawn

That a small grant of £500 towards the printing of leaflets promoting the Calverley Millennium Way, be approved

Cllr. Wood left the room at 15:45 follow this item returning at 15:47

Cllr. D Blackburn left the room at 15:47 following this item returning at 15:49

63 Area Update Report

The Area Committee received the report of the Assistant Chief Executive (Citizens & Communities) which informed the Members of the progress against the Area Support Team work programme for Outer West Leeds and local contributions to Council priorities.

RESOLVED – That the Area Committee note the contents of the report.

**Area Chairs Forum
Monday 20 January 2014
Committee Room 1, Civic Hall**

Attendance:

Councillors: J Akhtar, K Bruce, C Gruen, P Gruen (CHAIR), S Hamilton, A Khan, A McKenna, P Wadsworth, G Wilkinson.

Officers: R Barke, S Mahmood, J Maxwell, J Rodgers.

Minutes: J Sharp

Attending for specific items: Phil Crabtree, Bridget Emery, Andy Hodson, James Nundy, Sally Wimsett

Item	Description	Action
1.0	Apologies	
1.1	Cllr Angela Gabriel, Cllr Josephine Jarosz, Kathy Kudelnitzky.	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 25 November 2013 were agreed as an accurate record.	
2.2	<u>2.2 of previous minutes - Highways</u> Cllr P Gruen mentioned conversations with Gary Bartlett, Chief Officer Highways & Transportation. Gary confirmed that he is happy to feedback to the Area Chairs either as a group or individually. Cllr C Gruen said she was meeting with Gary on Friday 24 January 2014.	
2.3	<u>5.3 of previous minutes – A New Approach to Locality Working</u> Cllr S Hamilton asked whether any decisions had been made, re the number of meetings of the 'Community Committees'. Cllr P Gruen said that a final decision would probably not take place until April / May 2014 but the proposal is to have four business meetings and any number of themed minutes.	
3.0	Protocol for Third Party Recording of Committee, Board and Panel Meetings	
3.1	The following papers were available at the meeting: 'Protocol for Third Party Recording of Committees, Board and Panels Meetings' (report to Area Committee Chairs 20 January 2014); Appendix 1.	
3.2	Amendments have recently been agreed to the Local Public Audit and Accountability Bill and the likelihood is that the Secretary of State will publish Regulations that will allow third party recording of committee, board and panel meetings in the very near future. Members were asked to consider the content of the above report and provide observations that they might wish General Purposes Committee to take into account.	
3.3	Cllr S Hamilton expressed some concerns about the public recording and manipulating images. She wondered whether it might be preferable for the council to do the recording and to distribute it. The public will still be allowed to record meetings even if the council does	

its own.

- 3.4 Cllr G Wilkinson expressed concerns about decisions being recorded. Andy explained that we can refuse the recording of any private / sensitive parts of meetings.
- 3.5 Cllr P Gruen asked if the phrase 'member training' could be re-worded in the report.

**Andy
Hodson**

4.0 Domestic Violence

- 4.1 The following papers were available at the meeting: 'Domestic Abuse' briefing note (Area Chairs Forum 20 January 2014); 'Domestic Abuse in Leeds Overview Report' (September 2013); 'Leeds Domestic Violence Strategy and Action Plan 2013-15' (version V9 17/12/2013).
- 4.2 Cllr Gruen introduced this item by explaining that burglary rates had been greatly reduced via similar intensive cross-partnership working.
- 4.3 Bridget summarised the contents of the report. She explained that the Safer Leeds Executive has identified domestic abuse as a key priority for the city and all the major partners in the city have agreed an approach around four key outcomes as a way of tackling this crime. Members' views on the partnership approach were sought.
- 4.4 Cllr J Akhtar said it is important to ensure that NHS / health professionals are culturally sensitive and not to contact social services or raise safe-guarding issues unnecessarily. Bridget was confident that the Safeguarding Hub could address these issues.
- 4.5 Cllr A Khan expressed concerns that East Leeds appears to have the highest percentage of reported domestic violence and enquired what plans were in the place to address this. Bridget said caution was required with some of the stats. There is a correlation between deprivation and domestic violence but only in the sense that more affluent communities are more likely to have the means to find alternatives to reporting to the Police, e.g. having the financial means to find alternative accommodation.
- 4.6 Bridget mentioned that drugs and alcohol services are currently being re-commissioned and domestic violence should be considered during the commissioning process.
- 4.7 Bridget added that a communication plan was required to raise awareness across the city. This would need to be tweaked to appropriately fit different parts of the city.
- 4.8 Cllr P Gruen suggested that a discussion paper went to each of the Area Committees. He also suggested that a list of key contacts is added to the paper.

**Bridget
Emery**

5.0 Community Committees branding / consultation

- 5.1 The following paper was available at the meeting: 'Community committee engagement activities'. Sally also distributed examples of the branding / publicity.

- 5.2 Sally explained that the aim of developing new branding is to indicate both internally and externally that the council is strengthening the way it engages with its residents, not just through area / community committees but across our whole spectrum of citizen engagement.

The branding is designed to create a link between Leeds City Council and local communities by providing an 'umbrella' identity for use on 'community committee' reports and any Citizens@Leeds events, activities or meetings.

To achieve this, the design team created a new identity signalling the new approach whilst clearly associating with the council through the use of the council crest and corporate colours of blue and gold.

The examples shown on the visuals include: flyers and posters (e.g. consultation event); committee report covers; newsletter; signage for the community hubs; social media accounts.

- 5.3 Audience groups to engage with include: citizens and residents; key partners (e.g. clinical groups; clusters; leadership team; Police; NHS; third sector).
- 5.4 Sally said that she also wished to consult with members via: Labour group meeting (10/02/14); other political group meetings; workshops for Area Committees.
- 5.5 Sally intends to present a pilot pack of branded committee papers (tailored to the design principles, which have gone to Exec Board) for comments. These will be tested with (amongst others): various services; Area Support; the six DMTs.
- 5.6 There needs to be a discussion about what will replace the former Area Committee names, e.g. Outer North West, etc.
- 5.7 Cllr P Gruen said it was important that the Area Chairs champion these changes.
- 5.8 There was a general discussion about making sure the local branding (e.g. Citizens @ Armley) does not obscure the one-council approach. There was some concern about confusion from the public differentiating between the council, Area Support and Area Chairs.
- 5.9 Cllr P Gruen suggested issuing press releases after meetings: the meetings should have something important to discuss.
- 5.10 There was a discussion about resources for updating any possible use of social media / websites / twitter accounts / etc. This might require additional resources.

6.0 Older Person's Event Week in Outer East

- 6.1 The following papers were available at the meeting: 'Older Person's Event Week in Outer East' (presentation to Area Chairs 20 Jan 2014); Appendix 1. James presented the above paper, which is a program intended to engage with older residents with an intergenerational aspect.

- 6.2 Cllr McKenna said she will be taking the presentation to the next Health & Wellbeing Lead Members meeting.
- 6.3 Cllr McKenna added that luncheon clubs are being investigated as a way to engage with older residents. 1,400 winter packs are being distributed to vulnerable older people in her ward.

7.0 Community Infrastructure Levy / Neighbourhood Planning

- 7.1 This was not discussed but Phil previously discussed this at the Area Leader's meeting (14 January 2014). Minutes of this are available.

8.0 Any Other Business

- 8.1 James noted that the initial budget proposals include a £200k reduction in the 2014/15 Well-being budget. James noted that a decision has not yet been taken on how this reduction would be applied to individual area committees, but commented that one way would be to simply retain the existing formula to distribute the revised gross budget (e.g. 50% population / 50% deprivation) as opposed to a direct £20k reduction for each area or a proportionate reduction against underspends. Those chairs present felt the formula approach was the fairest way of distributing the revised budget.

- 8.2 Jonathan Sharp has replaced Sarn Warbis as facilitator of future Area Chairs Forums.

9.0 Date of Next Meeting

- 9.1 The next planned meeting was originally 7 March 2014 but has been changed to Friday 28 February, 10am to 12pm, Committee Room 3, Civic Hall.

Report of the Assistant Chief Executive (Citizens & Communities)

Report to Outer West Area Committee

Date: 12th March 2014

Subject: Area Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Farnley and Wortley, Calverley and Farsley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

This report informs the Area Committee of progress against the Area Support Team work programme for Outer West Leeds and local contributions to Council priorities.

Recommendations

Members are asked to:

- Note the contents of the report, comment on any matters raised and suggest items for inclusion in future area update reports.
- Receive a presentation from Superintendent Mabs Hussain and comment on any issues or concerns about the forthcoming changes.
- Agree and propose a name for the new Community Committee

1 Purpose of this report

- 1.1 The purpose of this report is to inform Members of progress against the Area Support Team's work programme and local priorities.

2 Background information

- 2.1 An Area Committee update report is submitted at every cycle of Area Committee meetings. Partners contribute collectively on projects and provide service updates.

3 Main issues

Community Safety – Police Programme of Change

- 3.1 In June 2013 West Yorkshire Police initiated a Programme of Change strategy, to improve Force performance and transform the way services are delivered by reducing demand and thereby support the delivery of policing. Embedded within the strategy is a commitment from West Yorkshire Police to work more closely with Partners to deliver the outcomes set out in the West Yorkshire Police and Crime Plan.
- 3.2 The transformation programme aims to build on existing, and develop new working arrangements, through potential co-location opportunities for Police and Partner resources to deliver a more integrated service provision. At the heart of this is the goal of ensuring communities are safe and feel safer.
- 3.3 Superintendent Mabs Hussain will update the Area Committee on the progress of the Programme of Change and what this might look like for the Outer West Area.

Place-based name for the new Outer West Community Committee

- 3.4 Members are asked to consider and agree on a place-based name for their new community committee at their Area Committee meeting, so that the new committees can be formally constituted at the council's AGM on 9 June 2014. The following suggestions have been made to stimulate discussion:

- Pudsey & West Community Committee
- Community Committee for Calverley & Farsley, Farnley & Wortley, Pudsey
- Calverley & Farsley, Farnley & Wortley, Pudsey Community Committee
- Pudsey Community Committee (including Calverley & Farsley, Farnley & Wortley)

Environment Sub Group

- 3.5 The Outer West Environmental Sub Group continues to meet to monitor the Service Level Agreement and identify relevant environmental issues. Leaf clearing will be the main priority for the remainder of the year and work will be undertaken with Continental Landscapes.

Fly tipping

- 3.6 There have been recent reports of fly tipping near Woodhall Lane near the Blue Pig public house through a gated path. This section of Woodhall Road is not recorded on the Definitive Map of public rights of way or on the List of Streets and consequently it isn't a proven highway that the Council are responsible for. Additionally the route is not situated on Leeds City Council land.
- 3.7 The public are using the way as a bridleway - on foot, pedal cycle and horseback. The Public Right of Way Team (PROW) would like this access to be maintained as the route forms a link to a connecting recorded public bridleway and other rights of way in the area.
- 3.8 In an effort to prevent fly tipping a lockable gate, with a gap for the public, was installed at the eastern end of the road at its junction with Woodhall Lane by the Public Rights of Way Service in 2011, with Area Committee funding. At the time the PROW Service distributed keys to those with private access. There have been difficulties with maintaining the lock on the gate and is being regularly left unlocked by users with private rights.
- 3.9 The Environment Team have met with officers from Bradford City Council and agreed to remove all fly tipping on the Bradford boundary which sits in the middle of Woodhall Lane.
- 3.10 The meeting also explored the placement of a bund across, half way down the lane. This would continue to allow pedestrians and horse owners to use the lane but prevent vehicles from using it as a cut through and fly tipping.

Pudsey Public Conveniences

- 3.11 The public toilets in Pudsey town centre had benefited from significant investment over the years but were continually coming into disrepair requiring continued investment, which was not financially viable. As a result numerous discussions and meetings took place for almost 3 years regarding the feasibility of relocating the public toilets from their current position into the Pudsey leisure centre.
- 3.12 Aside from the estimated cost of the works exceeding the available budget, there were fundamental design issues that were raised by Corporate Property Management (CPM). Highways eventually confirmed the plans were not feasible to engineer a path to provide the required gradient for a conventional ramped access to meet the Disability Equality Duty. Councillors requested a meeting to finalise or reconsider the project. Cllr Ogilvie and Cllr Yeadon were invited as Executive board members to the meeting with representatives from Asset management, Social Services, Area Support to progress the matter.
- 3.13 At the meeting, alternative plans for male and female only toilets were discussed as there were existing provisions for disabled toilets in Pudsey. However two issues were raised;
1. There were drainage problems at the leisure centre, and

2. DDA compliancy (i.e. removing of the disabled toilet facilities).

- 3.14 In response to item 2 an advisory report was provided by the Building Standards team. The report explored the duties and obligations under the Equality Act 2010 with regard to making changes to the disabled persons toilet provision in Pudsey. Following a further meeting with the Corporate Property management, Building standards and Equality Team, a potential way forward was agreed with ward members. This was to demolish the toilets and spend the funding to improve the entrance to the Park.
- 3.15 The demolition works have now taken place and the park entrance is being reinstated.

Forum Update

- 3.16 The Tyersal and Pudsey & Swinnow forums continue to meet with the next meetings planned for April. There has been a steady increase in the number of residents attending the Pudsey Forum and Tyersal Forum has continued to develop. The Neighbourhood Policing Team provided an update including the areas crime statistics.

Swinnow Community Centre

- 3.17 The Area Support Team are continuing to support the Swinnow Committee in taking over the management of the Swinnow Community Centre. The grand re-opening took place on the 5th October which was a free event that saw a great turnout from the local community. Local councillors, MP's and businesses were invited to the event which hosted a free buffet, silent auction and a discussion on planned events for the centre. A number of events are scheduled to raise funds to support the running of the centre.

Welfare Reform Update

- 3.18 At the April Area Committee meeting last year members agreed to allocate a sum of money to fund Welfare Reform projects to support residents affected by the Welfare Reform Changes. As agreed by members the Area Support Team have met with Cllrs A Blackburn, Hardy and Jarosz on a number of occasions to consider projects. Members have agreed on a proposal to hold 3 debt awareness events in the Outer West with one event taking place in each ward.
- 3.19 The Area Support Team have been in touch with Shontal who are a not for profit organisation that specialises in 'Financial Literacy using Live Theatre.' They work across the community with an aim to prevent debt through education. The performances are hard hitting and feature individuals affected by debt due to varying circumstances and situations. Are Support Team have also suggested inviting partners to attend to put on stalls and provide advice services.

- 3.20 The dates and venues for these events are as follows;

- 18 March Farsley Farfield Primary School.
- 19 March Swinnow Community Centre
- 20 March Cobden Primary School

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Elected members have been consulted on the contents of this report

4.1.2 Community forums are held in Pudsey & Swinnow and Tyersal every quarter within Outer West Leeds to inform communities.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This section is not applicable to this report.

4.3 Council Policies and City Priorities

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2012/13 with amendments only to environmental delegations.

4.3.2 The Area Functions are included in the Council's Constitution (Part 3, section 3C).

4.3.3 Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and Value for Money

4.4.1 Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.

4.4.3 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies, which is in turn reflected in the fact that the Area Committee's role here is

only to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, e.g. community engagement, area based regeneration schemes and conservation area reviews.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.6 Risk Management

4.6.1 There are no significant risks identified in this report.

5.0 Conclusions

5.1 In conclusion, the Area Progress report is in line with the functions and role of the Area Committee which are:

- Improve the quality and value for money of Council service delivery
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
- To co-ordinate policy and service delivery between the local service providers.

6.0 Recommendations

4.1 The Outer West Area Committee members are invited to:

- Note that the contents of the report and to comment on any aspect of the matters raised.
- Receive a presentation from Superintendent Mabs Hussain and comment on any possible issues or concerns about the forthcoming changes.
- Agree and propose a name for the new Community Committee

Background documents¹

None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Report of the Assistant Chief Executive (Citizens & Communities)

Report to Outer West Area Committee

Date: 12th March 2014

Subject: Wellbeing Fund Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

This report provides the Outer West Area Committee with an update on the budget position for the Wellbeing Fund for 2013/14. The report provides the current position of the Small Grants and skips pots and those Small Grants and skips that have been received or approved since the last meeting.

The report also provides an update on projects for consideration and approval from the Wellbeing Revenue Budget allocation for 2014/15.

An update is provided on the Youth Activity Fund and those projects seeking support through this ring-fenced allocation.

Recommendations

The Outer West Area Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1)
- Note the current position of the Small Grants and skips budget and those Small Grants and skips that have been approved or received since the last meeting (**Table 1** and **Table 2**)
- Note the budget position of the Capital Grants budget

- Consider the projects listed in Section 3.11 for approval from the Wellbeing Revenue Budget allocation for 2014/15
- Note the current position of the Youth Activity Fund and consider projects seeking funding

Purpose of this report

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2013/14. The report highlights the current position of the Small Grants and skips and those grants and skips that have been received or approved since the last meeting. It also provides an update on the Youth Activity Fund.
- 1.2 The report informs members of the Wellbeing Revenue Budget available for allocation in 2014/15 and projects for consideration and approval from the Wellbeing Revenue Budget allocation for 2014/15.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
- 2.2 The Outer West Area Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a Wellbeing workshop is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Area Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Area Committee throughout the year to ensure they are fully meeting their objectives.
- 2.3 In 2013/14, the Outer West Area Committee received a sum of £154,240 of Wellbeing revenue. After deducting any existing commitments and taking account of the 2012/13 carry forward position, the Area Committee had £154,899 of funding available for allocation. All of this funding was committed to 20 projects, as listed in **Appendix 1** (paragraph 1.2).
- 2.4 The remaining capital budget available to the Area Committee is £26,680.
- 2.5 In 2013/14, the Outer West Area Committee received a sum of £23,218 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
- 2.6 The Outer West Area Committee were invited to a Wellbeing workshop on 11 February to agree which projects they would like to be put forward for consideration for 2014/15.

3 Main issues

3.1 Wellbeing Budget Statement 2013/14

3.2 The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Area Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

3.3 Wellbeing Budget – Small Grants & Skips

3.4 **Table 1** below outlines those Small Grant applications that have been approved since the last Area Committee meeting and **Table 2** outlines those skips that have been approved since the last meeting. Members agreed at the Area Committee meeting on 29 January to use the underspend from 2013/14 projects to fund the projects listed in Table 1.

Table 1: Small Grant Approvals

Project Name	Organisation /Department	Amount Approved
Office refurbishment	Farsley Live at Home Scheme	£500
New Wortley Recreation Ground Changing Room Security Improvements	Leeds City Council – Parks & Countryside	£500
Calverley walks booklet	Calverley Project 2000	£500

Table 2: Skip approvals

Location	Ward	Number of Skips	Amount Approved
Calverley Allotment Site	Calverley & Farsley	1	£125

3.5 Wellbeing Capital

3.6 The remaining budget available in the Outer West Wellbeing Capital budget is **£26,680**. No capital grants have been received since the last Area Committee Meeting.

3.7 Wellbeing Revenue

3.8 In 2013/14 the Outer West Area Committee received a Wellbeing Revenue budget of £154,240 which was the same allocation as previous years.

3.9 Allocations for 2014/15 have not been agreed by Full Council, however it is assumed that there will be a reduction of £200k across the 10 Area Committees. It can be assumed that there may be a reduction of up to £20,000 to the Outer West Wellbeing Fund giving an assumed allocation of **£134,240**.

- 3.10 Taking into account project underspends from 2013/14, the assumed total fund available for new projects in 2014/15 is **£156,018**. The details of this calculation are set out in Table 3 below:

Table 3: Revenue Budget

2013/14 OW Revenue	Amount
Assumed OW Revenue Allocation	£134,240
Underspend from 2013/14	£21,778
Budget Available for Allocation	£156,018

3.11 2013/14 Revenue Projects For Consideration

- 3.12 The Wellbeing workshop for 2013/14 received 24 applications for revenue funding totalling £201,308. (For a full list of these projects, please see Appendix 2). These applications have been assessed against the funding criteria for the Outer West Area Wellbeing Fund. Members have reviewed the applications in detail and have agreed that the 17 projects listed in **Table 4** below, valued at a total of £182,079 should go forward for consideration by the Area Committee on 12th March 2014. Members asked for 3 projects to be considered from the Youth Activity Fund and these are listed in Table 6 under the Youth Activity Fund section at 3.17.

Table 4: Revenue Projects for Consideration

Project	Applicant	Amount Requested	Amount to be considered
Community Development Work	To be confirmed	£15,873	£15,873
Summer Bands	Leeds International concert season	£3,000	£3,000
Small Grant and Skips Fund	WNW Area Support	£10,600	£8000
Pudsey Festival Lights	Leeds Lights / Events	£10,000	£20,000
Farsley Festival Lights	Farsley Christmas Lights Committee / Leeds Lights	£5,000	As above
Calverley Festive lights	Project 2000/ Leeds Lights	£1,000	As Above
Farsley Festival	Farsley Festival Committee	£2,500	£2,500
Pudsey in Bloom	Pudsey in Bloom	£4,000	£4,000
Farsley in Bloom	Parks & Countryside	£3,000	£3,000
Calverley in Bloom	Parks & Countryside	£3,000	£3,000
Farnley & Wortley in Bloom	To be confirmed		£1,000
Site-based Gardener	Parks & Countryside	£12,004	£12,004
Nature Corridor	Friends of Post Hill	£1,950	£1,950
Off Road Bikes	West Yorkshire Police	£1,135	£1,135
Target Hardening (CASAC)	CASAC	£15,000	£15,000
Burglary & Number Plate Theft initiative	West Yorkshire Police	£5,000	£5,000
CCTV Maintenance and Monitoring	Leeds Watch	£30,000	£30,000
Cow Close Community Corner	Armley Juniors	£19768	£19,768
Pudsey Wellbeing Centre	Love Pudsey	£15,800	£15,800
Business support Local - phase 2	Ahead Partnership	£21,050	£21,050
Total Value of Applications Recommended for Consideration			£182,080

3.13 Youth Activity Fund

- 3.14 In 2013/14, the Outer West Area Committee received a sum of £23,218 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. The Area Support Team is currently working with the clusters to identify projects to be commissioned through the Youth Activity fund.
- 3.15 The current balance for the Youth Activities Fund is **£11,968**. **Table 5** below outlines the Youth Activity Fund applications for 2013/14 that have been received and **Table 6** outlines project applications received for 2014/15.
- 3.16 The new allocation for the Outer West Area Committee budget that is ring-fenced for youth activities is **£46,435** in 2014/15.

Table 5: Youth Activity Fund Applications 2013/14

Project Name	Organisation /Department	Amount Approved
Creative Writing through Illustration	Pudsey Cluster	£380 Appendix 3
Jamie Jones Buchanan (JJB) Camp	Pudsey Cluster	£3,900 Appendix 4
Multi Sports Camp	Pudsey Cluster	£1,180 Appendix 5
Holiday youth activities	Armley Juniors project 4 young people	£4,000 Appendix 6
Total		£9,460

- 3.17 If members agree to the above projects in Table 5 the remaining budget for Youth Activity Fund for 2013/14 will be **£2,508**.

Table 6: Youth Activity Fund Applications 2014/15

Project Name	Organisation /Department	Amount Approved
Breeze Friday Night Project	LCC Breeze Team	£9,139 Appendix 7
Multi-Sport Holiday Camp	LCC Sports Development	£1,726 Appendix 8
The works - sunshine indoors	LCC Sports Development	£2,380 Appendix 9
Total		£13,245

- 3.18 If members agree to the above projects in Table 6, the remaining budget for Youth Activity Fund in 2014/15 will be **£35,698** which includes the remaining budget from 2013/14 noted at 3.17.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The Area Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process and the Wellbeing workshop began with a communication to all Area Committee contacts.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality

Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

4.3.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

5 Conclusions

5.1 Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2013-14.

5.2 Applications for Wellbeing revenue funding totalling £201,308 have been received in 2014/15. Members have reviewed these applications and have recommended projects totalling £182,079 be considered for approval.

5.3 This report seeks the Area Committee's support for the applications recommended for approval for 2014/15.

6 Recommendations

The Outer West Area Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
- Note the current position of the Small Grants and skips budget and those Small Grants and skips that have been approved / received since the last meeting (**Table 1** and **Table 2**).
- Note the budget position of the Capital Grants budget
- Consider the projects listed in Section 3.11 for approval from the Wellbeing Revenue Budget allocation for 2014/15.

7 Background documents¹ - None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2013-14 financial year. It shows the amount allocated to the Outer West Area Committee in 2013-14, details of any carry forward from 2012-13 and any existing commitments.

2012/13 OW Revenue Budget	
2013/14 OW Revenue Allocation	£ 154,240.00
2012/13 Carry Forward	£ 7,815.47
Youth Activities Fund for 2013/14	£ 23,218.00
Total	£ 185,273.47
Schemes Approved from 2012-13 budget to be spent in 2013-14	£ 7,038.90
2013/14 Commitments	£ 179,647.00
Remaining to Allocate	-£1,412.43

1.2 Revenue Project Statement

The table below provides a current revenue project statement. Most grants are paid retrospectively so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Amount Earmarked	Amount Paid
Youth Activities Fund 2013-14	WNW Area Support Team	£ 23,218.00	£ 11,250.00
Small Grants & Skip Fund	WNW Area Support Team	£ 6,600.00	£ 5,834.00
Consultation & Engagement	WNW Area Support Team	£ 1,500.00	£ -
Welfare Reform Projects	WNW Area Support Team	£ 7,000.00	£ -
Pudsey Festive Lights	Leeds Lights / Events	£ 10,000.00	£ 7,782.25
Farsley Festival Lights	Leeds Lights / Events	£ 5,000.00	£ 4,539.00
Farsley Festival	Farsley Xmas Lights org	£ 2,500.00	£ 2,500.00
Pudsey Carnival - Marquee	Pudsey Carnival Committee	£ 2,000.00	£ -
Pudsey in Bloom	Pudsey in Bloom	£ 3,500.00	£ -
Farsley in Bloom	23218	£ 2,500.00	£ -
Calverley in Bloom	Parks & Countryside	£ 2,500.00	£ -
Site based Gardener	Parks & Countryside	£ 12,000.00	£ -
Summer Bands	Leeds Int'l concert season	£ 3,000.00	£ 3,000.00
Cow Close Community Corner	Armley Juniors	£ 19,572.00	£ 19,572.00
Breeze Friday Night Project	LCC Breeze Team	£ 9,729.00	£ 3,243.00
Summer Leadership Sports Activities	LCC Sports Development	£ 3,724.00	£ 1,692.00
Multi-Action Days	LCC Community	£ 1,000.00	£ 1,000.00
Off Road Bikes	West Yorkshire Police	£ 2,684.00	£ -
CCTV Maintenance and Monitoring	Leeds Watch	£ 30,000.00	£ 23,833.00
Community Development Worker	BLC	£ 17,000.00	£ -
Business Engagement	Ahead Partnership	£ 12,620.00	£ 2,524.00
Calverley Festive lights	Project 2000	£ 1,000.00	£ 1,000.00
Farsley Christmas Lights	Farsley Christmas Lights Committee	£ 1,000.00	£ 1,000.00

Total	£	179,647.00	£	88,769
Budget for Year	£	178,234.57		
Available to Allocate	-£	1,412.43		

1.3 Youth Activity Fund

The table below lists those Youth Activity projects supported in 2013-14 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential

Project Name	Lead Organisation	Amount Earmarked	Amount Paid
Mini Breeze Session, Swinnow Park	LCC Out of School Activities Team	£ 3,750.00	£ 3,750.00
Mini Breeze Session, Hainsworth Park	LCC Out of School Activities Team	£ 3,750.00	£ 3,750.00
Mini Breeze Session, Farnley Park	LCC Out of School Activities Team	£ 3,750.00	£ 3,750.00
Creative Writing	Pudsey cluster	£ -	£ -
Easter Camp Rhinos	Pudsey cluster	£ -	£ -
Multi Sports Camp	Pudsey cluster	£ -	£ -
Holiday Youth Activities	Armley Juniors project 4 young people	£ -	£ -

Total	£ 11,250.00	£ 11,250
Budget for Year	£ 23,218.00	
Available to Allocate	£ 11,968.00	

1.4 Consultation & Engagement Revenue Pot

The table below provides a budget statement for the Consultation & Engagement Revenue Pot. £1,500 was allocated to the Pot in 2013/14 of which £1,500 remains to allocate in 2013/14.

Total	£0.00
Remaining to Allocate	£1,500.00

1.5 Welfare Reform Projects Revenue Pot

The table below provides a budget statement for the Welfare Reform Projects Revenue Pot. £7,000 was allocated to the Pot in 2013/14 of which £7,000 remains to allocate in 2013/14.

Welfare Reform Projects Revenue Projects	Lead Organisation	Paid	Committed	Earmarked
3 Debt awareness events	Shontal	£ -	£ -	£ 1,900.00
Total		£0.00	£0.00	£1,900.00
Remaining to Allocate		£5,100.00		

1.6 Pudsey Festival Lights Revenue Pot

The table below provides a budget statement for the Pudsey Festival Lights Revenue Pot. £8,000 was allocated to the Pot in 2013/14 of which £8,000 remains to allocate in 2013/14.

Pudsey Festival Lights Revenue P	Lead Organisation	Paid	Committed	Earmarked
Festive Lights & Motifs	Leeds lights	£ 5,365.00	£ -	£ -
Fireworks Display	21CC	£ 1,500.00	£ -	£ -
First Aid	Venture medical	£ 96.00	£ -	£ -
Traffic management	Green light	£ 125.00	£ -	£ -
Security/Stewarding	Showsec	£ 446.25	£ -	£ -
Stage	EIB	£ -	£ 1,700.00	£ -
Event management fee	LCC Events Team	£ 250.00	£ -	£ -
Total		£7,782.25	£1,700.00	£0.00
Remaining to Allocate		£517.75		

1.7 Farsley Festival Lights Revenue Pot

The table below provides a budget statement for the Farsley Festival Lights Revenue Pot. £5,000 was allocated to the Pot in 2013/14 of which £136 remains to allocate in 2013/14.

Farsley Festival Lights Revenue P	Lead Organisation	Paid	Committed	Earmarked
First Aid	Venture medical	£ 96.00	£ -	£ -
Traffic management	Green light	£ -	£ 325.00	£ -
Security/stewarding	Showsec	£ 273.00	£ -	£ -
Festive Lights & Motifs	Leeds Lights	£ 4,170.00	£ -	£ -
Total		£4,539.00	£325.00	£0.00
Remaining to Allocate		£136.00		

1.8 Revenue Projects Live from Previous Years

The table below provides a revenue project statement for grants funded in previous years that are still live.

Project Name	Lead Organisation	Amount Earmarked	Amount Paid
Swinnow & Heights Worker	Healthy Living Network	£ 4,980.50	£ -
Outer West CCTV cameras	Leeds Watch	£ 2,058.40	£ -
Total		£ 7,038.90	£ -

3 Small Grants

At its April 2013 meeting the Outer West Area Committee agreed to create a £10,600 fund for small grants and skips. The table below details the small grants approved in 2013-14 and shows the balance available to spend.

Project Name	Lead Organisation	Amount Earmarked	Amount Paid
Purchase of Cricket Mower	Calverley St Winnifrid's Cricket	£ 500.00	£ 500.00
Pudsey Carnival	Pudsey Carnival Committee	£ 1,000.00	£ 1,000.00
Flat Roof Repairs	West Leeds Sports and Social Club	£ 250.00	£ 250.00
Information Leaflet about reporting Nuisance Bike within communities	West Yorkshire Police	£ 250.00	£ 250.00
Cottingley Springs Engagement Day	Positive Activities for Young People (PAYP), Leeds Gate, LCC, West Yorkshire Police.	£ 500.00	£ 500.00
Covert Surveillance Cameras	LCC WNW Locality Team	£ 490.00	£ 490.00
Employment, Learning & advice Community Contact Point	IGEN	£ -	£ -
Farsley Designated Public Order Signs	Leeds City Council	£ 360.00	£ 360.00
Community Engagement/Dog Show Event	West Yorkshire Police	£ 250.00	£ 250.00
Farnley Academy Storage Container	Wortley Football Club	£ 500.00	£ 500.00
Drystone wall repair	Calverley Horticultural Society	£ 500.00	£ 500.00
Calverley walks booklet	Calverley Project 2000	£ 500.00	£ -
Mini uniforms for community events	West Yorkshire Police	£ 250.00	£ -
Operation Arcadeon	Farnley Cluster	£ 500.00	£ 500.00
Office refurbishment	Farsley Live at Home Scheme	£ 500.00	£ -
NWRG Changing Room Security	LCC Parks & Countryside	£ 500.00	£ -
Total		£ 6,850.00	£ 5,100.00
Budget		£ 6,600.00	
Available to Allocate		-£ 1,129.00	

4 Skips

At its April 2013 meeting the Outer West Area Committee agreed to create a £10,600 fund for small grants and skips. The table below details the skips approved in 2013-14 and shows the balance available to spend.

Skips	No Of Skips	Amount Approved	Paid
Crimbles allotments	1	£ 124.00	£ 124.00
Swinnow Community centre	1	£ 130.00	£ 130.00
Swinnow Community centre	1	£ 125.00	£ 125.00
Tyersal Club	1	£ 125.00	£ 105.00
Swinnow Community Centre	1	£ 125.00	£ 125.00
Swinnow Community Centre	1	£ 125.00	£ 125.00
Calverley Allotment Site	1	£ 125.00	£ -
Total		£ 879.00	£ 734.00
Budget		£ 6,600.00	
Available to Allocate		-£ 1,129.00	

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Project Application List

Theme	Project	Amount Requested (£)
Commitments	Community Development Work	15,873
	Summer Bands	3,000
	Small Grant and Skips Fund	10,600
Community Events	Pudsey Festival Lights	10,000
	Farsley Festival Lights	5,000
	Calverley Festive lights	1,000
	Farsley Festival	2,500
Environment	Pudsey in Bloom	4,000
	Farsley in Bloom: Floral displays for Farsley Town Centre	3,000
	Calverley in Bloom: Floral displays for Farsley	3,000
	Site-based Gardener for Tyersal Park and New Farnley Park	12,004
	Site-based Gardener for Tyersal Park and New Farnley Park	24,007
	Friends of Post Hill: Nature Corridor	1,950
Community Safety	Off Road Bikes	1,135
	Target Hardening (CASAC)	15,000
	Burglary and Number Plate Theft initiative	5,000
	CCTV Maintenance and Monitoring	30,000
Children & Young People	Breeze Friday Night Project	9,139
	Multi Sport Holiday Camp	1,726
	The works - sunshine indoors	2,380
Health & Wellbeing	Community Enrichment Activity Provision	3,855
Community Development & Engagement	Gypsies & Travellers Engagement Project	7000
	Cow Close Community Corner	19768
	Pudsey Wellbeing Centre	15,800
Economy & Jobs	Business support Local - phase 2	21,050

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Outer West Area Committee - Youth Activities Fund Project Summary

Project Name	Creative Writing through Illustration
Amount applied for	£380.00
Lead Organisation	Pudsey Cluster
Ward	

Pitch to young people

A creative writing through illustration workshop is taking place for young people aged between 8 and 17. This is a new kind of creative-writing workshop, led by award-winning author / illustrator Lynne Chapman, using children's natural love of drawing to inspire story writing. It is designed to stretch the imagination in new ways. It works equally well with gifted & talented children and with reluctant readers/writers.

Through question and answer techniques, Lynne helps the children to create a protagonist together, drawing their suggestions on the flipchart. The children choose ways to build up the illustration around their central character, to create a back-story and current dilemma.

The children use group work and oral storytelling to take a variety of storylines forward. Given time, the children enlarge on their individual stories by creating their own illustrations.

Lynne (Children's Author and Illustrator) explains the importance of dialogue and demonstrates how to choose exciting starting places when writing, to grab the reader. Everyone creates a dramatic opening for their story.

Full details of the project

A new kind of creative-writing workshop, using children's love of drawing to inspire story writing. Through question and answer techniques I help the children to create a protagonist at the flipchart and we gradually build up an illustration to create the character's story. The children use group work and oral storytelling to take a variety of stories forward, and then they are shown how to choose exciting places to begin writing, to grab the reader. Given time the children enlarge on their individual stories by creating their own illustrations. The facilitator will choose exciting starting places when writing to grab the reader so everyone creates a dramatic opening for their story. This works really well with reluctant readers/writers. The day will be broken down into 2 sessions' morning and afternoon to cater appropriately for different age ranges. The morning session will run 10.00-12.00 for 8-13 year olds and then 12.45-2.45 for 14-17 year olds.

The staffing would include Lynne Chapman a Children's author and Illustrator and a member of the Cluster team for each session. (The cost for the Cluster member of staff would not need reimbursing).

When will the project run?

The workshops will be run at Priesthorpe School on either the 9th of April or the 15th of April (to be confirmed).

10.00-12.00: 8-13 year olds.

12.45-2.45pm: 14-17 year olds.

How many young people can attend?

Each session can hold a maximum of 30 young people.

Other organisations involved

Financial Information

How much funding is required?	£380.00
Do the group have any funding from somewhere else?	No

Full Breakdown of Costs

Item	Youth Activities Fund
1 full day of creative writing through illustration	£380.00
Total	£380.00

Details of volunteers

N/A

Area Support Team Comments

Outer West Area Committee - Youth Activities Fund Project Summary

Project Name	Jamie Jones Buchanan(JJB) Camp
Amount applied for	£3,900.00
Lead Organisation	Pudsey Cluster
Ward	

Pitch to young people

The Jamie Jones Buchanan Camp is a special 2 day course designed to help you develop every area of your game in a fun and safe environment. The camp aims to progress your rugby skills and help your physical literacy and fundamental movement too. You will also be introduced to multi-skill activities using invasion games and team building activities.

This camp is tailored to suit all abilities from 6-14 year olds.

Each person will receive a camp t-shirt and water bottle as well as receiving coaching from fully qualified Level 2 Leeds Rhinos Community Coaches. You will also receive coaching from Jamie Jones Buchanan and fellow Leeds Rhinos star players.

The camp will be held at Stanningley Rugby Ground on the 16th and 17th of April.

Full details of the project

The project consists of 3 areas.

1. Each of the 15 primary schools within the Cluster will be offered 5 places on the Easter Rugby Camp at Stanningley for 2 days over the Easter Holidays. The camp is aimed at 8-14 year old girls and boys. Each attendee will receive a camp T-shirt and water bottle and receive coaching from a fully qualified Level 2 Leeds Rhinos Community Coach. The children will also receive coaching from Jamie Jones Buchanan and fellow Leeds Rugby Rhinos players. All the profit from the camp will go to the benefit the community club and the Leeds Rugby Foundation. In reality the profits will go back into the community.
2. Each of the 15 primary schools will receive a Healthy Lifestyle Assembly which will involve the club mascot Ronnie the Rhino. This assembly will be the start of the Change for Life launch across the Pudsey Cluster. They will support and raise the profile of healthy eating and physical exercise among young people. The assemblies will be a fun and interactive way of approaching the Change for Life campaign which is a part of the Pudsey Cluster Action plan to tackle childhood obesity. The assemblies will also raise awareness of the benefits of team sports and the impact on self-esteem and confidence.
3. Each primary school will also be given a taster session so children who may not have had the opportunity to try rugby will have the opportunity to learn in a fun well-structured session. The aim is to improve the amount of young people interested not only in rugby but to also increase the number of young people who are willing to try new sports. The taster sessions will be run before the Easter holidays so as many young people experience what will be on offer at the Easter camp.

A key object of this camp is to progress the children's rugby skills but all improve their physical literacy and fundamental movement too. The children will also be introduced to multi-skill activities using invasion games and

When will the project run?

The camp will be held at Stanningley Rugby Ground on the 16th and 17th of April

How many young people can attend?

Each of the 15 primary schools within the Cluster will be offered 5 places on the Easter Rugby Camp at Stanningley for 2 days over the Easter Holidays

Other organisations involved

Financial Information

How much funding is required?	£3,900.00
Do the group have any funding from somewhere else?	No

Full Breakdown of Costs

Item	Youth Activities Fund
£30.00 per session per person - 15 primary schools x 5 Camp attendees = 75 attendees x £30.00	£2250.00
15 primary school assemblies = £75.00 x 15 = £1125.00	£1125.00
15 primary school taster sessions = £35.00 x 15 = £525.00	£525.00
Total	£3,900.00

Details of volunteers

N/A

Area Support Team Comments

Outer West Area Committee - Youth Activities Fund Project Summary

Project Name	Multi Sports Camp
Amount applied for	£1,180.00
Lead Organisation	Pudsey Cluster
Ward	

Pitch to young people

Pudsey Cluster is hosting a multi-sports camp at Priesthorpe School on the 7th and 8th of April. The camp will include a variety of themed sporting activities including trampolining, gymnastics, team sports such as; football, rugby or invasion games. There will be an opportunity to take part in a team building exercise and work with other young people from Years 5 and 6 at Primary School. You will receive a free t-shirt, drink and snack for taking part in the activity and will meet staff and students from Priesthorpe School. The days will be action packed where you can try new sports and meet new people. If you are aged between 9 and 10 and in Year 5 or 6 then please speak to your school to book a place.

Full details of the project

The multi-sports camp will be held at Priesthorpe School over the Easter holidays. The camp will offer young people an opportunity to try a variety of sports in a new environment. The young people will be in Year 5 and 6 of primary school and will be invited from the 15 primary schools within the area. The 2 days will consist of themed activities. These activities will include a creative activity such as gymnastics or trampolining. This will encourage young people to try a new activity in a safe and positive environment. The second themed activity will be a team game such as football, rugby or an invasion game. These games promote team building and group working. It will give the group time to get to know each other and work positively together for a collaborative outcome. The third themed activity is a team building activity which will require young people to work together on a shared task. The young people will probably not know one another and will therefore have to communicate and compromise to ensure they achieve their goal. This ability to work with people they are unfamiliar with, in a different setting will help them to go on and access further provision on offer in their area. Barriers to accessing this provision will be broken down and a greater number of young people will access local services and provision. The camp will also form part of the Change for Life campaign across the Cluster to support young people to make informed choices about healthy eating and physical exercise. They would be encouraged to sign up to a pledge during the week. The camp will also support the work on transition to Secondary School as they will have the opportunity to spend time in a High School environment whilst the other pupils are not there. This will help young people to dispel their myths about high school and put them at ease when the time comes for transition to high school.

4 children from each of the 15 primary schools would be invited to make 3 groups of 20 pupils. Staff from Priesthorpe school would be provided for the 2 days – these would include 2 teachers, an NQT and 4 Sixth Form Students. Transport would not be required as we would expect parents/carers to bring their children to the activity.

When will the project run?

7th and 8th of April

How many young people can attend?

4 children from each of the 15 primary schools would be invited to make 3 groups of 20 pupils.

Other organisations involved

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Financial Information

How much funding is required?	£1,180.00
Do the group have any funding from somewhere else?	No

Full Breakdown of Costs	
Item	Youth Activities Fund
2 teachers @ £150 per day	£600.00
1 NQT teacher @ £100 per day	£200.00
4 Sixth form students (Sports Ambassadors) @ £25 per day	£200.00
T-shirts for 60 young people @ £2.50 each	£150.00
Refreshments (Drink and a snack)	£30.00
Total	£1,180.00

Details of volunteers	
N/A	

Area Support Team Comments

Outer West Area Committee - Youth Activities Fund Project Summary

Project Name	Holiday Youth Activities
Amount applied for	£4,000.00
Lead Organisation	Armley Juniors Project 4 Young People
Ward	Farnley / Wortley

Pitch to young people

Armley Juniors will be providing selected activities for young people between the ages of 8 – 13. These activities are free and will include: Raft building at Yeadon Tarn, High ropes sessions, Mountain biking, Bush craft skills, arts and crafts. Activities are on a first come first served basis.

Full details of the project

The project will provide a series of fun and learning activities for young people across Farnley and Wortley, these will take place during the February and Easter school holiday periods. . We will target young people age 8 – 13.

Each activity will aim to have 12 young people participating, two staff members and a mini bus driver when required. The project will hire a mini bus when activities are outside of the ward. All activities will take place during daylight hours. Activities have been selected by young people in consultation with our youth work team.

Activities will include multiple sessions of:

Raft building at Yeadon Tarn, High ropes sessions, Mountain biking, Bush craft skills, arts and crafts, healthy eating sessions, and environmental studies

When will the project run?

From: 21/04/2014 To: September 2014

How many young people can attend?

Each activity will aim to have 12 young people participating

Other organisations involved

Financial Information

How much funding is required?	£4,000
Do the group have any funding from somewhere else?	£1,400 in kind volunteer hours

Full Breakdown of Costs

Item	Youth Activities Fund
Staffing	960.00

Activity Costs - Yeadon Tarn x 2 Raft building, Herd Farm x 2 Mountain biking and Bush Craft skills, Lazer Centre x 2 high ropes and cart building,	1262.00
Transport - Hire of mini bus and driver for each session	778.00
Resources	1000.00
In kind volunteer hours	1400.00
Total	£5,400

Details of volunteers	
12 volunteers - 127 hours x 11.06 = £1404.62	

Area Support Team Comments

Outer West Area Committee Wellbeing Fund Project Summary

Project Name	Breeze Friday Night Project (BFNP) at Pudsey Leisure Centre
Amount applied for	£9,139
Lead Organisation	LCC's Breeze Team in partnership with West Yorkshire Police (WYP) and LCC's Sport and Recreation (Pudsey Leisure Centre) and Youth Service (YS).
Ward/Neighbourhood	Pudsey

Business Plan Objective	<ul style="list-style-type: none"> • All children and young people have access to out of school activities • Provide opportunities for people to get jobs, volunteer or learn new skills • Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities • Make better use of our community buildings
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Project Summary
<p>The Breeze Friday Night Project (BFNP) provides activities in sports, arts and crafts, music and dance to young people aged 8-18 years of age on a Friday night, 6-9pm. This is divided into a junior (8-13 years old) and a senior (12-18 years old) session.</p> <p>The aim of the project is to encourage an active lifestyle and a safe place to socialise. The Breeze team have access to a range of facilities including the sports hall, community room, activity room and access to the gym for seniors where it is required. The gym will be staffed by a qualified fitness instructor who will be able to advise on healthy lifestyles and set individual fitness programmes. The BFNP runs at a time when anti-social behaviour in the area is reported as at its highest and aims to reduce this by providing an alternative place to go. There will be skilled workers (youth workers, sports coaches, PCSO's and artist practitioners) on site providing positive role models to young people.</p>

Targets for the project and how success will be measured
<ul style="list-style-type: none"> • Increased access to leisure services for young people aged 8-18 years old between 6-9pm on a Friday evening when ASB is known to be at its highest • To increase Breezecard membership as all young people will use the card to register on to the programme • Maintain price of entry at £1.00 with a Breezecard £1.50 without a Breezecard. • Increase membership to 600 young people by the end of the year (currently have 460) • Signposting of young people into appropriate support services i.e. Careers advice, Sexual Health info. • Identify and refer young people to other support agencies where appropriate.

How the project will be promoted and/or participation encouraged
<p>The project is branded under Leeds City Council's corporate branding for young people the Breeze Youth Promise. This brand has been developed in consultation with the Leeds Youth Council and ROAR as the official brand for young people in Leeds. Young people sign up to Breezecard to join the project and therefore receive regular mail outs and other communication about events and activities for young people. We will work with extended services to get the publicity out through schools and the Breeze database will enable us to send email / text messages to young people in the local area. We also have a facebook page which is linked to the Breeze website.</p> <p>Young people will be offered volunteering opportunities and we will work with the sports development officers to encourage volunteers to support on the projects.</p>

Exit strategy/How the project will continue after the funding
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If the project continues to be successful and demonstrate a need in the area we will always aim to continue the project through internal and sourcing external funding. Partners are extremely committed to the project and where they have funding / capacity to continue to support the project they will continue to do so. If funding is not available to continue the project we will endeavour to signpost young people on to other suitable activities and provision in the area

Other organisations involved

The Breeze Friday and Saturday Night Projects have always worked in partnership with local agencies. It is these strong partnerships that have contributed to the on-going successes of the projects. The BFNP will benefit from a steering group, made up of local agencies including; The Breeze Team, Sport and Recreation (Leisure Centre), West Yorkshire Police, Extended Services, Youth Service and Community Safety. These partners will meet regularly (twice per term or as required) to discuss how the project is running / work to resolve any issues / coordinate staffing arrangements / address any issues re: the needs of young people and / or local community issues.

From the Breeze Team budget, Leeds City Council contributes funding towards the project. Additionally the Breeze Team provide the co-ordinator as an in-kind contribution to oversee the planning and management of the project (average 12 hours per week).

West Yorkshire Police provide PCSO's where possible to support the delivery of the programme. However, the Police have become extremely stretched with staff cuts and other priorities in the last year therefore they are able to commit less for the foreseeable future.

The Youth Service provides two staff as staff in-kind contributions.

Staff in-kind contributions from external agencies help to reduce the staffing costs from the budget.

Through our partnership with sport, the leisure centre provides the use of the facilities at reduced costs and a chill-out area as an in-kind contribution.

Financial Information

Revenue funding requested	£9,139
Total cost of project	£29,529
Match funding/Other funding sources	£6,142 – In-kind contribution (coordinator) Breeze Team. £4,163 – Staff In-kind contribution (Youth Service) £1,832 – Community Room as LC in-kind contribution £5,663 – Funding through the Breeze Team budget, Leeds City Council. £2,500 - Pudsey Cluster TBC

Full Breakdown of Costs			
Item	Wellbeing	Other (with funding body)	Date of Decision
Facilities £172 per week	£6,364		
Coordinator (on-site)		Breeze £2,313	
2 x BreezeYouth Support x 2.5 hrs (£25.00 per night x 2)		Breeze £1,850	
2 x Sports Staff x 3.5hrs		Pudsey Cluster £2,590	March 2013
Specialist Artist Practitioner £75. Per night	£2,775		
2 x youth workers		Youth Service £4,163	
1 x PCSO		WYP £1,665	

Arts materials		Breeze £500	
Equipment		Breeze £500	
Publicity		Breeze £500	
Community room in-kind contribution		Sport & Recrea £1,832	
Breeze Coordinator		Breeze £6,142	
	£9,139	£20,390	

Details of volunteers	General Youth Support 1.5
Volunteer Hours	1.5hrs for 37 weeks = 55.5hrs (55.5 x 11.06=£613.83)

Details of funding from previous years
Well-being funding for Friday Night Project in Pudsey last year from Outer West Area committee.

Area Support Team Comments
The Area Committee may consider funding this application from the Youth Activity Fund.

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Outer West Area Committee Wellbeing Fund Project Summary

Project Name	Multi Sports Holiday Camp
Amount applied for	£ 1,726.25
Lead Organisation	LCC Sport & Active Lifestyles
Ward/Neighbourhood	All

Business Plan Objective	<ul style="list-style-type: none"> • Promote healthy lifestyles and tackle health inequalities • All children and young people have access to out of school activities • Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities
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Project Summary
<p>The project aim is to deliver a week long Multi Sports Camp during the summer holidays for young people between the ages of 8-13. This camp will offer young people the opportunity to take part in a range of sports activity at Pudsey Leisure centre.</p> <p>The project will be delivered through qualified sports coaches delivering a range of sports such as, football, cricket, netball/basketball, dodge ball and athletics. The activities will be delivered in a fun and engaging manner to ensure that the young people feel welcome and involved.</p> <p>The project will offer young local people the opportunity to be physically active through the holidays at a time when term time provision is not happening. It will also get young people into their local Leisure Centre which in turn can introduce them to alternative activity on their doorstep</p>

Targets for the project and how success will be measured
<ul style="list-style-type: none"> • All participants will be asked to complete an evaluation form at the end of the camps which will provide feedback on what they thought about the activities. • Evaluation of the project will also be measured by the number of young people who attend each day and whether any of them continue to play sport at the leisure centre or join a local sports club. • This can be tracked through their Breeze card and from speaking to clubs who will be able to inform us if they have recruited new junior members on the back of this project.

How the project will be promoted and/or participation encouraged
<ul style="list-style-type: none"> • Through Leaflets • School Assemblies • Young people's networks • Council website(sports pages)

Exit strategy/How the project will continue after the funding
Participants will be encouraged and sign posted to local clubs and local activities

Other organisations involved
<ul style="list-style-type: none"> • Breeze, engaging with young people who would be likely participants from Friday & Saturday Night Projects which won't be running through the holidays. • Youth Service, signposting young people, consulting with young people.

Financial Information

Revenue funding requested	£1,726.25
Total cost of project	£1,726.25
Match funding/Other funding sources	N/A

Full Breakdown of Costs			
Item	Wellbeing	Other (with funding body)	Date of Decision
1 x Coordinator Level 2 Sports Coach	£403.75		
2x Sports Coaches	£ 671.50		
2000	£126.00		
Facility Hire 25 hours @£25 per hour	£525.00		
	£1,726.25		

Details of volunteers	N/A
Volunteer Hours	N/A

Details of funding from previous years
Yes Wellbeing funds (£3,724)

Area Support Team Comments
The Area Committee may consider funding this application from the Youth Activity Fund.

Outer West Area Committee Wellbeing Fund Project Summary

Project Name	The Works – Sunshine Indoors
Amount applied for	£2,380
Lead Organisation	The Works Skate park
Ward/Neighbourhood	All

Business Plan Objective	<ul style="list-style-type: none"> • Promote healthy lifestyles and tackle health inequalities • Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities • All children and young people have access to out of school activities
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Project Summary
<p>This project is based around non-traditional sports, offering activities that develop self-confidence, self-motivation, self-esteem and strengthens the core muscle group.</p> <p>The aim of the project is to hold 3hrs session for up to 15 people continuing for 8 weeks. The activities include Skateboarding, BMX, Climbing, Gym, Dance and Boxing. The sessions start at the end of the school day (about 3.15 depending on when the schools finish) and finish 6 - 6.30pm. The young people are picked up from their school and returned to their home no later than 7pm. An evening meal and drinks are also provided as part of the programme.</p>

Targets for the project and how success will be measured
<ul style="list-style-type: none"> • The groups will be monitored by using registration forms. • Feedback forms will be used to report on their experiences. • The sessions will develop an individual's motivation and confidence, promote sports, healthy living, and healthy eating. The food is prepared using the change for life recipe cards, and a booklet is provided to the young people.

How the project will be promoted and/or participation encouraged
<ul style="list-style-type: none"> • Organisations website (theworksskatepark.com) • 2 Facebook pages (Leeds Works Skate park) (The Works Skate park) • Coaching Leeds forum • School sports networks • Breeze Culture Network • Breeze Facebook

Exit strategy/How the project will continue after the funding
<p>The Funding will provide young people with an insight to sports that they can undertake at any council built skate parks with confidence.</p> <p>The Works Skate park hosts numerous events and runs various programmes throughout the year for young people to be involved in. The Works Skate park is also open 360 days of the year.</p>

Other organisations involved
N/A

Financial Information

Revenue funding requested	£2,380
Total cost of project	£3,375.80
Match funding/Other funding sources	£995.80

Full Breakdown of Costs			
Item	Wellbeing	Other (with funding body)	Date of Decision
Session Costs - £7/ person x 8 sessions	£ 840		
Coaches £25/hr (1 coach + 2 volunteers)	£ 600		
Food @ £3.50/person	£ 420		
Transport @ £65/ session	£ 520		
Annual Memberships for The Works Skatepark (£15/ person)		£ 225	
Volunteers 2/ session		£530.80	
Equipment hire for 15 people @ £2/person		£ 240	
	£2,380	£995.80	

Details of volunteers	10
Volunteer Hours	

Details of funding from previous years
<ul style="list-style-type: none"> • ENE Area Committee – Summer funding 2013, to provide sessions for young people through the summer holidays. • Jess Cluster – NEET sports programmes, to challenge young people through sport, raising aspirations in young people.

Area Support Team Comments
<ul style="list-style-type: none"> • The Area support Team have requested further information on which school they are intending on working for the outer west. • The Area Committee may consider funding this application from the Youth Activity Fund

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Report of Locality Manager (West and North West Leeds)

Report to West Leeds (Outer) Area Committee

Date: 12th March 2014

Subject: New Locality Services and Development of the 2014/15 Service Level Agreement and Performance Update

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Calverley & Farsley		
Farnley & Wortley		
Pudsey		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

This report provides an update on:

1. Proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. It outlines the reasons for these proposals and the process for agreeing them. It also describes the process for developing the Service Level Agreements (SLAs) with Area Committees for 2014/15, and,
2. Performance against the Service Level Agreement (SLA) between West Leeds (Outer) Area Committee and the West-North West Environmental Locality Team. This report covers the period from 1st July 2013 to 31st January, 2014 – information is attached at Appendix A.

Recommendations

- 1 That West Leeds (Outer) Area Committee:
 - Note and comment on the proposals for a new working model for Locality Team services.
 - Agree the approach to consulting on proposals for changes to the Locality Team operating model, the priorities within the SLA for 2014/15 and proposals for future waste management arrangements

- Note and comment on the performance of the West-North West Locality Team since July 2013 and,
- Provide guidance and direction to service delivery as necessary.

2 Purpose of this report

3 This report provides an update on proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. It outlines the reasons for these changes and the process for agreeing them. It also describes the process for developing the Service Level Agreements with Area Committees for 2014/15

4 Background information

4.1 Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services in March 2011. The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a SLA with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:

- the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
- the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.

4.2 The delegation of environmental services to Area Committee means that service resources, mainly staffing, are now devolved. Resources are organised into three wedge based teams for East North-East, South South-East and West North-West, aligned to new Locality Teams. The SLA sets out the detail of the resources which will be allocated to the Area Committees. The annual SLA for the Inner South Area Committee was agreed on 19th June 2013.

5 Main issues

5.1 Background to the changes to the Locality Operating Model

5.1.1 Since October 2013 Housing Arms-length Management Organisations (ALMOs) no longer exist. The services delivered are now within Leeds City Council, within the Environment and Housing Directorate. This provides us with an opportunity to move to one service that covers all of the environmental issues that were previously split between the Locality Team and ALMOs. The integration of these services will provide one point of contact for these issues, leading to faster resolution and easier access for residents and the public. In the current economic climate the council's priority is to protect front-line services. A reduction in the duplication of management, and therefore a smaller number of managers in the service will help to deliver this.

5.1.2 In addition to former ALMO services there are a number of other environmental services currently managed through Locality Teams which are still delivered on a citywide basis. Bulky waste collection services and needles and public convenience removal services are currently managed by South and Outer East Locality Team for the whole city; Graffiti removal is managed by West North West Locality Team and the ginnel team is managed by East North East Locality. This leads to inefficiencies in terms of travel and resources, but also means that these services are less able to be influenced and prioritised at a local level.

5.1.3 Whilst the service has made good progress over the last two years to initially stabilise and subsequently improve our delivery, there are areas which could be more efficient and

effective. The current reliance on lone working all year around means leads to inefficiencies and a lack of flexibility within the service. Staff who work on their own have also fed back that they feel isolated and do not see their supervisor or colleagues often enough.

- 5.1.4 Staff have historically had rigid roles which only enabled them to do one task, e.g. litter picking or driving a particular vehicle. This again means we are not as flexible as we could be, and staff also have little opportunity to develop their skills and progress up through the service. Locality Team staff are often confused about their roles and about what tasks they are (and are not) required to do. Again this leads to a lack of flexibility and can cause conflict between managers and frontline staff.
- 5.1.5 Vehicle usage within the service is considerable, largely due to the size of the Locality Team area and the small number of mobile teams. There is a need to reduce travel time, and therefore fuel usage and wear and tear on vehicles to reduce costs and the impact on the environment.
- 5.1.6 The Locality Teams spend a significant amount on overtime to cover sickness and holidays. The reliance on lone workers and specific job roles compounds this problem as the service cannot easily move resources to cover functions and therefore has to use overtime payments. The imperative to protect frontline jobs also means that we should be using any additional budgets to create or protect permanent jobs, rather than to pay for additional hours.
- 5.1.7 Even though the service has made great strides in bringing together enforcement and cleansing functions so that they complement each other and deliver better outcomes, this relationship could be improved further. Collocating services with partners such as the Police and Housing Leeds, is also a key aim to deliver a more integrated, holistic service.
- 5.1.8 Whilst the gully cleansing service has again been stabilised and improved, the delivery of this on a locality basis has been problematic, especially given the level of resources at our disposal (one vehicle per Locality Team) and the close links to Highways Services. It is therefore proposed to move the gully service back to a citywide service and to further look at whether this service would be better delivered through Highways Services in future.
- 5.1.9 Environmental Action Services is therefore reviewing the delivery of our services and structures in order to deal with the challenges above, whilst protecting jobs and pay.

5.2 Proposed Changes to the Operating Model

- 5.2.1 Environmental Action Services propose to move to a zonally based service delivering all the services described above through a multi-skilled team of people.
- 5.2.2 The service will be directly responsible for all current aspects of Locality Team street cleansing services (excluding gully cleansing – see 4.1.7 above) as set out in the SLA:
 - Manual litter picking
 - Litter bin emptying
 - Mechanical path & road sweeping
 - Flytipping removal
 - Graffiti removal
 - Needle removal
 - Ginnet clearance
 - Cleaning of arterial routes
 - Cleaning around recycling (e.g. bottle banks) facilities
 - Leaf clearing
- 5.2.3 In addition to these in future Locality teams will be also be responsible for:

- Scheduled bulky waste collections
- Void garden clearances (responsibility for clearing the interior of void houses will remain with Housing Leeds)
- Maintenance of Housing Leeds land and estates.

5.2.4 This proposal does not cover those services delivered by Belle Isle Tenant Management Organisation (BITMO).

5.2.5 The service proposes that West and North West Leeds area is split into seven zones, with a Team Leader managing both the cleansing and enforcement functions in the area. Table 1 below describes possible zones subject to further work and agreement with elected members. Job roles will be broader and multi-skilled enabling the zonal team to flexibly deliver all the services described above within the zone.

Table 1 – Proposed operational zones

Area Committee	Zone	Ward(s)
Inner West	1	Armley, Bramley & Stanningley
Outer West	2	Pudsey, Calverley & Farsley
	3	Farnley & Wortley
Outer North West	4	Horsforth & Guiseley & Rawdon
	5	Otley & Yeadon, Adel & Wharfedale
Inner North West	6	Headingley & Hyde Park/ Woodhouse
	7	Kirkstall & Weetwood

5.2.6 It is still proposed that there will still be a commitment to a scheduled level of service for some functions, such as mechanical cleaning, litter-picking and bulky waste collection. However these scheduled services would be part of the zonal teams and therefore more flexible and reactive to the needs of the local Elected Members and residents.

5.2.7 Lone-working will be minimised with staff instead working in small teams. This would deliver the same level of scheduled litter-picking service but more quickly and efficiently and, as an added benefit, white bags would be removed at the point of clearance, rather than waiting for a collection crew to arrive.

5.2.8 Overtime cover would reduce as the multi-skilled workforce would be required to cover each other, with managers moving resources around the zones and the locality to meet the services' needs. A significant proportion of the current overtime budget would instead be used to fund additional permanent frontline posts. A small overtime budget would be retained to cover some specialist services, e.g. mechanical cleaning.

5.2.9 The service is also working with partners, such as the Police and Housing Leeds, to develop proposals for collocation where possible. The sharing of depot facilities in local areas would deliver significant efficiencies in terms of time and fuel usage.

5.2.10 Work is still required to fully develop detailed operational arrangements and to agree resource allocations within each zonal team. The Locality Team proposes to use the same

process for the development of the Service Level Agreement for 2014/15 to undertake consultation with Elected Members on the detailed aspects of the proposals.

5.3 Developing the Service Level Agreement for 2013/14

5.3.1 Service Level Agreements with Area Committees have been in place since June 2011. As part of the process to develop the SLA in 2012/13 we undertook ward level workshops to develop priority areas for improvement. Since then, these areas have not been reviewed and several have now improved to the point where no further action is necessary.

5.3.2 In addition the development and agreement of zonal resource allocations work will also be required to support the next phase of fortnightly black bin collections in parts of wet and north west Leeds where this has not yet been rolled out. Several areas will not be put onto fortnightly black bin collections and consultation with Elected Members is needed to ensure agreement about both the areas to be excluded and the approach to future collections in those areas.

5.3.3 We therefore propose to undertake ward-based workshop sessions in April, May and June to cover three main issues:

- Review SLA priority areas;
- Consult on proposals for final zones, resources in each zonal area based on an analysis of need; and,
- Consult on proposals for future waste management arrangements for areas where fortnightly black bin collections will not be implemented.

5.3.4 The results of this consultation will then be shared with the area committee's sub-group before sign-off by the Area Committee.

6 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Initial consultation on the above has been undertaken with the Outer West Environmental Sub-group of the Area Committee.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 A key principle of locality working and the Service Level Agreement is a focus on delivering the best outcome for residents across the area, so that the streets and neighbourhoods in which they live are of an acceptably clean standard. This principle underpins equality and community cohesion, seeking to bring neighbourhoods with poor environmental quality, up to an acceptable standard, whilst improving all areas of Leeds.

6.3 Council Policies and City Priorities

6.3.1 The delegation of environmental services to Area Committees, via an approved Service Level Agreement, will significantly contribute towards the Stronger Leeds section of the new Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to '*ensure that local neighbourhoods are clean*' will be much more achievable.

6.4 Resources and Value for Money

6.4.1 There are no resource implications.

6.5 Legal Implications, Access to Information and Call In

6.5.1 There are no legal implications.

6.5.2 The report contains no information that is deemed exempt or confidential.

6.6 Risk Management

6.6.1 There are no risk management implications within this report.

7 Conclusions

7.1 Whilst good progress has been made to improve delegated services over the last two years, for a number of reasons as outlined, we now propose to change the operating model for Locality Teams. This change will deliver a more flexible, local driven service and build upon the good work so far.

7.2 We need to make sure that any changes are developed in consultation with local Elected Members and therefore recommend that a ward-based workshop approach is taken to do this effectively.

8 Recommendations

8.1 That West Leeds (Outer) Area Committee:

- Note and comment on the proposals for a new working model for Locality Team services.
- Agree the approach to consulting on proposals for changes to the Locality Team operating model, the priorities within the SLA for 2014/15 and proposals for future waste management arrangements
- Note and comment on the performance of the West-North West Locality Team since July 2013 and,
- Provide guidance and direction to service delivery as necessary.

9 Background documents¹

7.1 None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Appendix A

Service Performance Update:

- 3.2.8 Between July, 2013 and February, 2014 there were **3022** requests for service emanating from the Area Committee area. Of these, 1064 were for Farnley & Wortley Ward, 800 for Pudsey Ward and 838 for Calverley & Farsley ward. The largest volumes of service requests across all three wards were for fly-tipping, gully cleansing, followed by litter (either removal or enforcement), over-grown vegetation, and dog fouling.
- 3.2.9 In the same period the Locality Team served **16** legal notices across the area - mainly for fly-tipping, over-grown vegetation and bins on streets. **2** FPN's were also issued in the same period.
- 3.2.10 Covert CCTV funded by Area Committees will also be in place shortly and used across the wedge area to further support enforcement and prosecutions.

Education and Enforcement:

- 3.2.12 Enforcement work and dog-control work continues to be provided Monday to Friday from 7am to 7pm – evening/ early morning and weekend work is provided by prior arrangement. The majority of enforcement work in Outer west involves responding to requests to service via the contact centre or increasingly from residents and ward members directly.
- 3.2.13 Key local enforcement priorities have now been identified by ward members, team members and residents. Resources are now being allocated to supporting enhanced enforcement work on these priorities which include:
- Work with the High Schools on littering education,
 - Dog fouling awareness and control audits particularly around key parks in all three wards
 - Grass verge enforcement policy development,
 - Bin-yard cleanliness and control
 - Overgrown vegetation,
 - Bins on streets,
 - Better signs and deterrent to dog-fouling,
 - Priority ginnel clean-up and enforcement plan,
 - Environmental audits and litter/ dog-fouling patrols,
 - Fly-tipping and garden waste on the Bawn Estate
 - Bins on streets on the Roseneaths
 - Littering on Tong Road and in Pudsey and Farsley Town Centre
 - Vehicles for sale on the ring road
- 3.2.14 The service has delivered a major clean-up scheme in the Wellstones and surrounding areas. It has also worked to raise awareness of problems associated with dog-fouling in across the area and is actively monitoring for dog-fouling.

Cleansing:

- 3.2.15 **Mechanical Path and Road Sweeping-** The reliability of mechanical cleaning services has improved slightly across the last three reported periods (since July 2013), we have completed an average 87% of scheduled routes in the area committee area. The delivery of manual cleansing as per the schedule has also improved however further work is required to improve our cover and holiday arrangements to better maintain services when

staff are absent. In outer west we continue to provide daily, weekly, 3 weekly and 12 weekly mechanical sweeping across both wards - work cycles are based on an 8-day week - this enables an extra day of 'spare' capacity to be programmed in which allows the service to recover days lost due to leave, sickness or vehicle breakdown. Between October 2013 and January 2014 path and road sweepers were prioritising leaf clearance hot-spots within their prescribed routes.

- 3.2.16 **Manual Litter Picking** - continues to be undertaken on pre-set routes - there are currently 3 manual litter pickers covering neighbourhoods in Outer west each day of the week- a number of litter picking routes have been altered and diverted across the area due to member and resident feedback.
- 3.2.17 **Litter Bins** - are currently emptied and the immediate vicinity checked for cleanliness by one of the teams litter-bin crews. We continue to meet the SLA commitment that all bins will be emptied without any over-flowing and that frequencies of visits will be adjusted to ensure this commitment is met.
- 3.2.18 Over the last year additional litter bins have been installed across the area - further new/ replacement bins will be installed over the next 6 months.
- 3.2.19 **Fly-tipping, Hotspot and Bulky Item Teams** - the service continues to deploy its dedicated fly-tipping crews across 7 days. The crews work largely on reactive basis following requests for service from the contact centre or increasingly from residents and member directly -they also monitor and clean regular hot-spot areas proactively such as Woodhall Road, Gibraltar Road, Priesthorpe Road, Calverley Bridge, Troydale Lane, Green Lane and Pipe & Nook Lane. These crews have been successfully used in a flexible way to meet SLA commitments across Outer West ,for example, the crews are now able to support to the leaf-clearance programme across the area as well as being equipped to cut back and remove over-grown vegetation which is an SLA priority. These crews are also used across the area to support additional clean-ups and ginnel clearance activity.
- 3.2.20 **Gullies** - we continue the service the circa 52,000 gully's across WNW Leeds using 2 dedicated crews over 7 days. The crews work on a ward programme basis in the following order: Pudsey, Armley, Bramley Farnley & Wortley, Bramley & Stanningley, Calverley & Farsely, Guiseley and Rawdon, Otley & Yeadon, Kirkstall, Horsforth, Adel & Wharfedale, Weetwood - it is anticipated that each ward can take up to six weeks to complete - one of the 7 days is used for member/ referral reactive activity across WNW. The programmed work is supported by a city-wide wet-spot team which covers known flood/ wet-spot areas and all beanie-blocks. Over the last 6 months we have worked with highways to develop protocols around reporting and mapping collapsed gully's across Outer West and have identified priorities for capital spend to repair key gullies. In terms of programmed cleansing the gully's in Pudsey were cleaned last cleaned in August 2012 and are due to be cleaned again later this year, Calverley & Farsley's gully's were last cleaned in December 2013, and Farnley & Wortley gully's are currently being cleansed. It is currently taking approximately 24 months to revisit each ward for programmed cleansing.
- 3.2.21 **Graffiti Removal** - the team currently manages the city-wide graffiti team – we have 2 crews working 7 days a week across the city - we aim to remove all offensive graffiti within 24 hours of receiving reports. The team are also deployed to proactively remove graffiti in known hot-spot locations.
- 3.2.22 **Bush & Ginnel Team** - a number of referrals for each of the wards have been made for to the bush and ginnel team - these form part of the on-going ginnel cleansing work via ward member and sub-group meeting - the locality team now visits key ginnels for cleansing purposes across Outer west and work with Parks & Countryside, Grounds Maintenance and the Bush and Ginnel Team to cut-back overgrown vegetation in ginnels. Priority Ginnels include:

Calverley & Farsley:

- Priesthorpe / Cote Lane
- Springbank Avenue To Farsley Town Street
- Thornhill Street To Carr Road.
- Thornbury Barrack Underpass
- The Underpass Between Surrey Grove And Owlcotes
- From Asda To New Pudsey Square/ Old Road

Farnley & Wortley:

- Cobden Road.
- Greenhill Lane To Benson Gardens.
- Greenthorpe Hill To Greenthorpe Street.
- Dixon Lane To Highfield Avenue.

Pudsey:

- The Lanes To Richardshaw Road.
- Crawshaw Park To Crawshaw Road.
- Tofts Road To Lower Tofts Road.
- Morrfield Gardens To Windmill Hill.
- Tyersal Road To Tyersal Court.
- Tyersal Road To Tyersal Terrace.

3.2.23 **Needle Team** - we continue to make referrals for needle removals across Outer west to the city-wide needle team.

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Breakdown of Service Performance - 1st July 2013 to 31st January 2014

Table 1 - Service Requests

DESCRIPTION	TOTAL	CALVERLEY & FARSLEY	FARNLEY & WORTLEY	PUDSEY
A Board	2			2
Abandoned Caravan/Trailer	2			2
Abandoned Vehicle	8		4	4
Bin not Returned	42	10	10	20
Cellar Grate	2		2	
Commercial Premises Duty of Care Inspect	2			2
Commercial Waste Issues	60	24	12	16
Complaint - Quality of our work /service	2			2
Complaint against service - delay	4			
Complaint against service - Other	4			
Damage to Highway	12		6	4
Dangerous Tree	2			
Dead Animal Removal	38	12	10	8
Dog Fouling	130	42	34	42
Dog Fouling Enforcement Signage Request	24	2	8	4
Domestic Waste Issues	78	18	30	28
Drainage	50	30	8	10
Dust or Grit	2			2
Fly Tip	704	150	276	190

DESCRIPTION	TOTAL	CALVERLEY & FARSLEY	FARNLEY & WORTLEY	PUDSEY
Flyers	6	2	4	
Flytipping	198	48	94	34
Footpath Sweeping	120	20	56	30
Ginnel	36	10	14	12
Graffiti	86	34	24	22
Gully	248	94	62	68
Housing - Defect	10	4	4	2
Housing - Dirty	2	2		
Housing - Vacant	4	2		2
Illegal Advertising	48	10	22	4
Illegal Vehicle Crossing	4	2		2
Keeping Dogs On Leads At All Times	2	2		
Leafing	120	36	22	52
Litter Bin Empty	18	8	2	8
Litter Bin Repair	2			2
Litter Bin Request	42	18	8	8
Litter Complaint	164	44	48	52
Litter Problems	22	6	10	2
Mud etc on Road	18		4	6
Nuisance - Accumulation/Deposit	28	6	18	
Nuisance - Light	4	2		2
Nuisance - Other	76	30	22	16
Obstruction	46	10	16	16
Odour - Other	8			6
Overgrown Vegetation	250	86	106	50
Road Sweeping	146	20	74	40
Rodents	16		10	6
Smoke from Bonfire	28	14	4	6

DESCRIPTION	TOTAL	CALVERLEY & FARSLEY	FARNLEY & WORTLEY	PUDSEY
Smoke from Chimney	10	8		2
Trading on Highway	4	4		
URGENT - Drainage	2	2		
URGENT - Odour - Other	2	2		
Vehicles for Sale	4	2		
Verge or Pavement Parking	8	4	2	
Waste in Gardens	72	18	38	14
Total	3022	838	1064	800

Table 2 - Legal Notices

LEGAL NOTICES	Total	Calverley & Farsley	Farnley & Wortley	Pudsey
EP34_5 - Commercial Waste Issues	1	1		
EP59 - Flytipping	1			1
EP80 - Waste in Gardens	2			2
EPA92A - Domestic Waste Issues	1		1	
EPA92A - Waste in Gardens	2	1	1	
HW143 - Obstruction	2		1	1
HW154 - Ginnel	1	1		
HW154 - Obstruction	1			1
HW154 - Overgrown Vegetation	3	2		1
PD4 - Nuisance - Other	1		1	
PD4 - Waste in Gardens	1		1	
Total	16	5	5	6

Table 3 - Fixed Penalties

FPN NOTICES	Total	CALVERLEY & FARSLEY	FARNLEY & WORTLEY
FPN900 - Keeping Dogs On Leads At All Times	1	1	
FPN900 - Litter Problems	1		1
Total	2	1	1

Table 4 - Mechanical Cleansing Performance

WARD	PROGRAMMED	COMPLETED	%
Calverley & Farsley	183	167	91
Farnley & Wortley	191	168	88
Pudsey	172	140	81

Direct Member Service Requests

- Calverley & Farsley - 52
- Farnley & Wortley - 55
- Pudsey - 13

Specific Ward Activity

- The Outer West team were involved in the Farfield Action Day in Farsley in September and the Cow Close Action Day in Lower Wortley at the end of October, as part of a multi-agency approach. These days resulted in the provision of street cleansing staff to de-litter, the arranging of removal of fly-tipping, and any other enforcement action where necessary as well as community liaison to provide education on keeping the environment clean.
- In addition a joint site visit was held between one of our Environmental Action Officers (EAO) with Forestry to South Parade in Pudsey following residents/ Councillors complaints about trees damaging footpaths in the area. This resulted in the EAO liaising with Highways in order to request relevant repairs to the footpaths.
- Joint site visits were also held with the Food Team and Pest Control(Environmental Services). Firstly, to a take-away outlet in Stanningley that resulted in an immediate cease and desist to trade order being issued, due to the condition of the property. In the latter case, to a property in Pudsey where the residents hoarding of materials has resulted in an infestation of vermin.
- The team is also currently developing a presentation for use in secondary schools (Crawshaw in West) to highlight litter,dog fouling and graffiti issues.



Report author: Peter Storrie

Tel: 22 43956

Report of the Director of Children’s Services

Report to Outer West area committee

Date: 12 March 2014

Subject: Children’s Services area committee update report

Are specific electoral wards affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If relevant, name(s) of ward(s):	Calverley and Farsley, Farnley and Wortley, Pudsey
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:	

Summary of main issues

1. Both the number of children looked after, and the number of children subject to a child protection plan, reduced by a larger proportion than the citywide average.
2. Both primary and secondary attendance fell in the area; primary persistent absence also rose, although secondary persistent absence remained steady.
3. Local priorities are to be agreed, if required, with the local lead member for Children’s Services.

Recommendations

4. Discuss whether local priorities may be required in addition to the Children’s Services obsessions, to be agreed between the local lead member for Children’s Services and the area head of targeted services. These priorities may include a focus on a specific element of one of the obsessions.
5. Use the basic need workshops to provide local intelligence for consideration in school place planning, and instruct officers on improved methods of member engagement in school place planning.
6. Promote igen and the Leeds Pathways website to NEET young people/their families.

1 Purpose of this report

- 1.1 This report provides members with a comprehensive set of children's information in an increasingly succinct manner. Common feedback is to build on this with more local context. There are established city priorities in the Children and Young People's Plan (CYPP), especially the obsessions. The purpose of this cycle of reports is to understand if there are any local priorities that should also be regularly highlighted in these reports, for example a focus on a particular aspect of one of the obsessions. For this committee it is recommended that the local lead member for Children's Services works with the area head of targeted services to identify local priorities for the committee's approval.

2 Background information

- 2.1 As part of the ambition for Leeds to become the best city in the UK, we are aiming to become the best city to grow up in - a child friendly city. This ambition will be realised by improving outcomes against the three obsessions, five outcomes, and 12 priorities in the CYPP, which is overseen by the multi-agency Children's Trust Board and implemented locally by the 25 local cluster partnerships of schools and other key local services.

3 Main issues

- 3.1 This section provides an update on performance data, successes, and issues within the area committee. A Children's Services summary is in appendix one.

Local updates

- 3.2 Table one presents a summary of the area committee's performance data, and compares the trend/direction of travel to the city trends. A full set of the area's performance data, including attendance data for all primary schools within the area committee boundary, is in appendix two.

Table one: summary of the area committee's performance data

	December 2013	December 2012	Trend	Comparison to city trend
Children looked after	71 (5.2%)	78 (5.6%)		Larger reduction
Children subject to a child protection plan	48 (6.5%)	67 (7.0%)		Larger reduction
CAFs initiated	72	40	æ	Larger rise
Primary school attendance	95.6%	96.0%		No difference
Secondary school attendance	93.3%	93.7%		Reduction vs city static
Primary school persistent absence	125	111	æ	Rise vs city reduction
Secondary school persistent absence	266	266		Static vs city reduction
NEET young people; unadjusted	134 (5.9%)	92 (4.0%)	æ	Larger rise
Not known young people	180 (7.9%)	199 (8.7%)		Smaller reduction
Foundation Stage good level of dev	54.9%	n/a		Higher than city
KS2 level 4+ reading, writing, maths	76.5%	73.0%	æ	Larger rise
5+ A*-C GCSE inc English and maths	57.5%	60.5%		Larger reduction
Free school meal uptake - primary	67.9%	74.8%		Larger reduction
Free school meal uptake - secondary	76.9%	68.9%	æ	Rise vs city reduction
10-17 year-olds committing an offence	40	54		Larger reduction

- 3.3 Both the number of children looked after, and the number of children subject to a child protection plan, reduced by a larger proportion than the citywide average.
- 3.4 The number of CAFs initiated rose by 80 per cent, the highest percentage rise of all area committees.
- 3.5 Both primary and secondary attendance fell in the area; primary attendance remains above the citywide average, with secondary attendance 0.4 percentage points below the citywide average. Primary persistent absence also rose, although secondary persistent absence remained steady. Attendance varies between schools; the table at the end of appendix two contains attendance data for all primary schools in the area for the 2011/12 and 2012/13 academic years.
- 3.6 NEET numbers rose, although there was a reduction in not known numbers, which may explain some of the rise: greater efforts to contact young people mean that a more accurate picture of NEET status is known across the city. Furthermore, young people are categorised as NEET even if they have education, employment or training secured (for example, young people on gap years between school and university are categorised as NEET, even if they have secured a university place).
- 3.7 Support for 18 and 19 year olds who are claiming out of work benefits is available by going to the igen centre on Eastgate or by viewing the Leeds Pathways website¹, as these young people are eligible for support. Promoting these routes through elected members' surgeries or through local networks will help a greater number of young people access advice and support to help improve their ability to access appropriate employment or training.
- 3.8 All area committees have identified a lead member for Children's Services, who will work with the local area head of targeted services to agree a number of local priorities, in addition to/support of the three obsessions. These priorities will shape future area committee reports.

Service updates

- 3.9 Families First is Leeds' approach to the national Troubled Families programme. 'Troubled families' are "characterised by there being no adult in the family working, children not being in school and family members being involved in crime and anti-social behaviour"². The government have set a target for 120,000 families to be 'turned around' during the current Parliament. For each family that is 'turned around' a set amount of money may be claimed under the programme's payments by result (PBR) criteria.
- 3.10 Leeds has 2,180 troubled families, a target set by the Department for Communities and Local Government. Approximately 1,400 families are currently receiving support since the start of the programme, with PBR claimed on 532 families (24 per cent of the cohort). A breakdown of households by cluster and area committee is in appendix three.

¹ www.leedspathways.org.uk

² [The Troubled Families programme, Communities and Local Government](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/11469/2117840.pdf)
(https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/11469/2117840.pdf)

Basic need update

- 3.11 Area committees are hosting basic need workshops during early 2014, facilitated by officers from children's services and planning. General principles arising from the workshops will be taken to the Cross Party Basic Need Steering Group for agreement and implementation within the basic need programme. Locality-specific queries and suggestions will be captured and actioned by officers. The objectives of the workshops are:
- Supporting members' in-depth understanding of national school place planning policy, local school place planning context, and key challenges to the delivery of sufficient school places.
 - Developing an improved approach to ensuring strong join-up between elected members, officers, and local stakeholders.
 - Engaging in early discussions with the aim of identifying and delivering the best local solutions.

4 Corporate considerations

4.1 Consultation and engagement

- 4.1.1 This report is for area committee meetings, which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Services and the Children's Trust, as evidenced in child friendly city work.

4.2 Equality and diversity/cohesion and integration

- 4.2.1 Equality issues are implicit in the information provided. The differences shown illustrate that there are different levels of need and of outcomes across the city. Additional equality analysis of the information provided is undertaken, and the detailed information already provided to clusters is powerful intelligence that can be used to help focus priorities and narrow the gap.

4.3 Council policies and city priorities

- 4.3.1 A significant proportion of the information included in this report relates to the city priorities for children and young people and the outcomes contained in the CYPP. The area committee summary sheets currently being developed build on wider priorities and the Children's Services obsessions, and incorporate locally-agreed priorities.

4.4 Resources and value for money

- 4.4.1 Families First is a payment by results scheme. For every family 'turned around', the local authority can claim additional payments if successful across the full range of indicators.

4.5 Legal implications, access to information and call in

4.5.1 This report is not eligible for call in, due to being a Council function.

4.6 Risk management

4.6.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and, where appropriate, risk management processes.

5 Conclusions

5.1 Not applicable, as this report is information based.

6 Recommendations

6.1 Discuss whether local priorities may be required in addition to the Children's Services obsessions, to be agreed between the local lead member for Children's Services and the area head of targeted services. These priorities may include a focus on a specific element of one of the obsessions.

6.2 Members are recommended to use the basic need workshops to provide local intelligence for consideration in school place planning and to instruct officers on improved methods of member engagement in school place planning.

6.3 Promote the use of the igen centre on Eastgate, and the Leeds Pathways website, to NEET young people and their families, so igen are aware which 18 and 19 year olds are claiming out of work benefits and are eligible to receive support, so that young people's routes to employment and training is enhanced.

7 Background documents³

7.1 There are no background documents to accompany this report.

³ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix one: Children's Services' update

The 'best council and best city' ambition to make Leeds a child friendly city has continued to build momentum in recent months. The Yorkshire Evening Post has launched its support with a series of features, an ongoing commitment to raise the profile of the city's children and young people, and an appeal to businesses to join the campaign. This has coincided with the first Child Friendly Leeds Awards, hosted by City Varieties, sponsored by British Gas, and planned, run and presented entirely by children and young people. Over the coming year, a key focus of this ambition will be achieving a consistent one-council approach so that children and young people are increasingly at the heart of decision-making over issues and developments that affect them.

This growing momentum, however, comes at a time when services are continuing to address significant issues. As with all areas of the council, children's services must address major financial challenges, with approximately £18 million in savings needed during 2014/15. Clear action plans are in place to achieve this. Despite this challenge, through the citywide partnership of the Children's Trust Board and the shared vision outcomes and priorities in the Children and Young People's Plan (CYPP), Leeds is continuing its clear strategy of investing in early intervention and preventative services, working restoratively with families to address their problems at an earlier stage and prevent escalation. The family group conferencing programme is continuing to develop; recent analysis shows that it has already safely and appropriately prevented 55 children and young people in Leeds from needing to be placed in care, with significant financial savings being made as a result.

The service is preparing for an Ofsted inspection, anticipated in spring 2014, which will last for up to four weeks and review a wide range of services that support the most vulnerable children. A number of other authorities have recently been inspected under this new framework and Leeds is actively looking to learn from their experiences to support our preparations. The learning from this inspection will significantly shape the direction of the service over the next period.

Children's services has maintained the relentless focus on the three obsessions in the CYPP, which have seen improvements across each. In addition, there are several other current priority areas of work for the service citywide:

- *Frameworki*, the replacement for the electronic social care recording system has been implemented. The focus is now on managing the transition to the new system and enabling staff to maximise its potential
- The need to provide sufficient school places, given the city's population growth, continues to be a key statutory priority for the local authority and a clear programme is in place to manage this.
- Leeds is at the forefront of a regional drive to increase educational standards and has recently hosted a major education summit with more than 260 national and regional attendees. A particular focus of our work with schools over the coming year will be on supporting pupils at major transition points in their lives by ensuring they are 'ready for learning'.
- Drawing on international best practice, we are exploring how we can maximise the potential of the council's wider work on community and citizen engagement by developing our existing cluster model. This work is in early development, but is key to the next stage of pushing more services out to localities. There will be further details on this work at future area committees.

Appendix two: performance data for Outer West area committee

Spring 2014 Children's Services performance update

Measure	Leeds	Outer W	Current data period	Highest	Average	Lowest
1. Number of children and young people 0-19	173,462	15,970	January 2014	24,510	17,289	11,609
2. Percentage of children and young people	n/a	9.2%	January 2014	14.1%	10.0%	6.7%
3. Number of primary schools	218	21	Current	28	22	15
4a. Number of secondary schools	36	4	Current	6	4	2
4b. Number of through schools	2	0	Current	2	0	0
5. Number of children's centres	56	4	Current	9	6	2

Commentary

The Outer West area committee has 9.2 per cent of the city's 0-19 population. There are 21 primary schools, four secondary schools, and four children's centres located within the area committee boundary.

Keeping children safe from harm	Leeds	Outer W			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
6. Number of children looked after	1,356	71	78		20 Jan 2014	356	123	17
7. Number of children entering care	-	-	16		Apr-Dec 2013	-	-	-
8. Number of children subject to a child protection plan	737	48	67		20 Jan 2014	155	69	13
9. Number of CAFs initiated	867	72	40	æ	Apr-Dec 2013	162	84	30
10. Number of requests for service	-	-	1,765		Apr-Dec 2013	-	-	-
11. Number of requests for service leading to a referral	-	-	572		Apr-Dec 2013	-	-	-

Do well in learning and have the skills for life	Leeds	Outer W			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
12. Primary school attendance levels	95.4%	95.6%	96.0%		2012/13 HT 1-5	96.4%	95.4%	94.1%
13. Secondary school attendance levels	93.7%	93.3%	93.7%		2012/13 HT 1-5	94.7%	93.4%	91.0%
14. Number of pupils persistently absent at primary	1,532	125	111	æ	2012/13 HT 1-5	373	153	61
15. Number of pupils persistently absent at secondary	2,748	266	266		2012/13 HT 1-5	438	275	163
16a. Number of NEET young people (unadjusted)	1,540	134	92	æ	31 Dec 2013	338	143	44
16b. Percentage of NEET young people (unadjusted)	6.9%	5.9%	4.0%	æ	31 Dec 2013	10.7%	6.3%	3.0%
16c. Number of NEET young people (adjusted)	1,540	145	-	n/a	31 Dec 2013	350	153	48
16d. Percentage of NEET young people (adjusted)	6.9%	6.5%	-	n/a	31 Dec 2013	11.3%	6.8%	3.3%
17a. Number of 'not knows'	1,630	180	199		31 Dec 2013	202	145	60
17b. Percentage of 'not knows'	7.1%	7.9%	8.7%		31 Dec 2013	8.4%	6.5%	4.2%
18. Foundation Stage good level of development	51%	54.9%	n/a	(Change of definition)	2012/13 AY	64.7%	51.8%	36.7%
19. Key Stage 2 level 4+ reading, writing, and maths	74.0%	76.5%	73.0%	æ	2012/13 AY	85.7%	74.2%	65.3%
20. 5+ A*-C GCSE including English and maths	57.3%	57.5%	60.5%		2012/13 AY	70.5%	54.5%	41.5%
Choose healthy lifestyles								
21. Free school meal uptake - primary schools	73.1%	67.9%	74.8%		2012/13 FY	75.8%	71.9%	66.6%
22. Free school meal uptake - secondary schools	71.1%	76.9%	68.9%	æ	2012/13 FY	88.2%	71.6%	61.7%
Voice and influence								
23. 10-17 year olds committing an offence	685	40	54		Sep 12-Aug 13	134	55	17

Ofsted inspections	Leeds	Outer W			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
24. Percentage of primary schools good or better	81%	86%	86%		31 Dec 2013	93%	81%	68%
25. Percentage of secondary schools good or better	61%	75%	75%		31 Dec 2013	75%	60%	25%
26. Percentage of children's centres good or better	79%	100%	100%		31 Dec 2013	100%	86%	57%
27. Percentage of children's homes good or better	100%	-	-		31 Dec 2013	100%	100%	100%
Ofsted judgement - Outer West	Current period: 31 Dec 2013				Previous period: 31 July 2013			
	Outstanding	Good	Req imp	Inadequate	Outstanding	Good	Satisfactory	Inadequate
28. Primary schools	2	16	2	1	2	16	2	1
29. Secondary schools	0	3	1	0	0	3	1	0
30. SILCs (citywide)	-	-	-	-	-	-	-	-
31. Pupil referral units (citywide)	-	-	-	-	-	-	-	-
32. Children's centres	0	4	0	0	0	1	0	0
33. Children's homes	-	-	-	-	-	-	-	-
Secondary schools	Current period		Previous period		Direction of travel			
	Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance		
Crawshaw School	2	91.8%	2	93.1%				
Priesthorpe School	2	93.5%	2	93.9%				
Pudsey Grangefield School	2	93.6%	2	94.3%				
The Farnley Academy *	3	94.3%	3	n/a				

Key: AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality) - data not available; Frameworki report development required/underway

Ofsted grades: 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate

* Attendance data for 2011/12 not available due to school changing to an academy

School	Ofsted rating	Attendance HT 1-5 11/12 (%)	Attendance HT 1-5 12/13 (%)	PA HT 1-5 11/12 (no)	PA HT 1-5 12/13 (no)	PA HT 1-5 11/12 (%)	PA HT 1-5 12/13 (%)	FSM 2011/12 (%)	FSM 2012/13 (%)
Calverley C of E Primary School	2	96.8	96.0	2	3	0.8	1.2	100.0%	58.9%
Calverley Parkside Primary School	2	96.6	96.6	1	2	0.6	1.2	38.2%	35.8%
Cobden Primary School	2	96.6	95.5	2	3	1.2	1.7	93.5%	92.8%
Farsley Farfield Primary School	2	96.4	96.1	5	1	1.7	0.3	61.9%	62.3%
Farsley Springbank Junior School	2	96.7	96.3	4	1	1.9	0.5	68.7%	80.3%
Farsley Westroyd Infant School	2	95.9	96.2	1	1	0.8	0.8	76.3%	52.7%
Five Lanes Primary School	2	96.7	96.4	5	9	1.4	2.6	78.4%	61.7%
Greenhill Primary School	2	94.7	94.3	17	19	6.7	7.0	61.7%	63.8%
Lawns Park Primary School	2	96.3	95.5	0	4	0.0	2.2	65.7%	62.1%
Lower Wortley Primary School	2	96.4	95.9	5	4	1.9	1.5	77.9%	71.1%
Park Spring Primary School	2	95.3	94.8	9	10	4.7	5.2	76.3%	85.7%
Pudsey Bolton Royd Primary School	2	95.1	94.9	9	12	2.5	3.3	93.4%	80.6%
Pudsey Greenside Primary School	2	97.0	96.6	2	0	0.8	0.0	88.1%	63.7%
Pudsey Lowtown Primary School	2	96.1	95.7	5	9	2.7	5.0	63.4%	64.8%
Pudsey Primrose Hill Primary School	1	96.4	96.0	4	4	1.4	1.4	68.7%	68.6%
Pudsey Southroyd Primary School	3	95.9	96.0	6	6	1.9	1.8	72.3%	62.7%
Pudsey Tyersal Primary School	3	94.3	93.6	9	6	5.0	3.3	61.1%	59.5%
Pudsey Waterloo Primary School	2	95.2	94.6	12	21	3.8	6.3	69.6%	61.6%
Ryecroft Primary School	4	95.5	95.4	4	5	3.0	3.4	74.8%	64.6%
St Joseph's Catholic Primary School Pudsey	2	96.7	96.3	2	2	1.1	1.0	100.0%	77.3%
Swinnow Primary School	1	96.0	95.3	7	3	3.9	1.7	86.8%	67.1%
Whingate Primary School	2	96.0	95.7	12	6	3.7	1.8	69.3%	68.6%

Appendix three: Families First cohort

This table shows families worked with and the percentage against whom PBR has been claimed. Data are by cluster, which have been aligned to area committees. Where a cluster straddles two area committees, the proportion of the population in each cluster is shown.

Cluster	Total households	% claimed PBR	Primary area committee	% of popn in area committee	Secondary area committee	% of popn in area committee
CHESS	40	65	Inner East	72.5	Inner North East	27.5
Inner East	145	63	Inner East	100.0	-	-
NEXT	26	81	Inner North East	100.0	-	-
NETWORKS	20	55	Inner North East	100.0	-	-
ESNW	18	61	Inner North West	51.1	Outer North West	48.9
Inner NW Hub	58	52	Inner North West	100.0	-	-
OPEN XS	20	55	Inner North West	100.0	-	-
Beeston, Cottingley and Middleton	49	65	Inner South	91.9	Outer South	8.1
JESS	81	65	Inner South	100.0	-	-
ACES	36	56	Inner West	54.2	Outer West	45.8
Bramley	54	57	Inner West	100.0	-	-
Brigshaw	8	75	Outer East	100.0	-	-
Garforth	4	100	Outer East	91.3	Outer North East	8.7
Seacroft Manston	112	47	Outer East	52.3	Inner East	47.7
Templenewsam Halton	36	69	Outer East	87.0	Inner East	13.0
Alwoodley	18	78	Outer North East	79.5	Inner North East	20.5
EPOS	6	83	Outer North East	100.0	-	-
Aireborough	23	57	Outer North West	100.0	-	-
Horsforth	10	50	Outer North West	100.0	-	-
Otley/Pool/Bramhope	6	50	Outer North West	100.0	-	-
Ardsley & Tingley	10	80	Outer South	100.0	-	-
Morley	27	52	Outer South	100.0	-	-
Rothwell	21	62	Outer South	100.0	-	-
Farnley	30	63	Outer West	91.2	Inner West	8.8
Pudsey	31	55	Outer West	96.2	Inner West	3.8

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